GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 17, 2019

Lindsey Bilicki
KE East LLC, dba, KE Camps
321 Commons Way
Princeton, NJ 08540

RE: Application #: CD630399741 and SD630398329
BCC Day Camp
1750 Saxon Drive
Birmingham, MI 48009

Dear Ms. Bilicki:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, an original license is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact Russ Misiak, HFA and Camp Manager, at (616) 356-0769.

Sincerely,

Jarrah Buch-Price

Jarrah Buch-Price, Licensing Consultant
Bureau of Community and Health Systems
322 E. Stockbridge Ave
Kalamazoo, MI 49001
(269) 615-6200

enclosure

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License Number:	CD630399741
Applicant Name:	KE East LLC, dba, KE Camps
Applicant Address:	321 Commons Way Princeton, NJ 08540
Applicant Telephone #:	(877) 671-2267
Administrator/Licensee Designee:	Mallory Marek
Name of Camp:	BCC Day Camp
Name of Site:	Birmingham Country Club
Site Number:	SD630398329
Site Address:	1750 Saxon Drive Birmingham, MI 48009
Telephone #:	(877) 671-2267
Application Date:	04/29/2019

Program Type	Gender	Capacity	From Age	Thru Age
Child Camp - Day	BOTH	35	4	10

II. METHODOLOGY

04/29/2019	Enrollment
05/15/2019	Application Incomplete Letter Sent $50 site fee and 1326/RI 030 for Lindsey Bilicki
05/21/2019	Contact - Document Sent Initial contact and onsite inspection request sent 5/21/19 by email.
06/03/2019	Contact - Document Received $50.00 site fee and 1326/RI 030 for Lindsey Bilicki
06/04/2019	Inspection Completed On-site
06/04/2019	PSOR on Address Completed
06/10/2019	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The Birmingham Country Club is a member organization located in the community of Birmingham MI. The facility is a large building with several multipurpose rooms, outdoor swimming pool, golf course, tennis courts, and additional green space around the facility. The facility is a shared space with members of the Country Club. However, the day camp has designated space for programming. The area meets compliance with licensing rules.

B. Program Description

The camp provides care and supervision for children between the ages of four and ten during the hours of 9:00 am-3:00 pm June through August. Parents/guardians can choose before care from 8:30 am-9:00 am and after care from 3:00-3:30 pm. Campers are involved in team building, arts and crafts, swimming, games and field sports. The Clubs' professional staff will provide campers with recreational golf and tennis instruction each week. The staff are trained in proper supervision, behavior management, child protection, and program development for age groups. Plans for emergencies, rain and regular camp operations meet licensing rule compliance.

C. Rule/Statutory Violations

The camp Program and Site was found to be compliant with applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of an original license to this children's day camp.

Jarrah Buch-Price

Jarrah Buch-Price
Licensing Consultant

6/27/19
Date

Approved By:

Russell Misiak

Russell B. Misiak
Area Manager

7/17/19
Date