GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 8, 2021

Christina Kolinske
City of Petoskey
101 E. Lake St.
Petoskey, MI 49770

RE: Application #: CD240407981 & SD240407982
City of Petoskey Kids Camp
1100 Winter Park Lane
Petoskey, MI 49770

Dear Ms. Kolinske:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, an original license is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids Office Support, at (616) 356-0101.

Sincerely,

David R. Martin, Licensing Consultant
Bureau of Community and Health Systems
931 S. Otsego Avenue
Gaylord, MI 49735
(989) 370-9334

enclosure

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License Number:	CD240407981
Applicant Name:	City of Petoskey
Applicant Address:	101 E. Lake St. Petoskey, MI 49770
Applicant Telephone #:	(231) 347-2500
Administrator/Licensee Designee:	Edward Smith, Designee
Name of Camp:	City of Petoskey Kids Camp
Name of Site:	City of Petoskey Kids Camp
Site Number:	SD240407982
Site Address:	1100 Winter Park Lane Petoskey, MI 49770
Telephone #:	(231) 347-1252
Application Date:	03/18/2021

Program Type	Gender	Capacity	From Age	Thru Age
Child Camp - Day	BOTH	50	5	12

II. METHODOLOGY

03/18/2021	Enrollment
04/07/2021	Application Incomplete Letter Sent
04/07/2021	File Transferred To Field Office To J VandenHeuvel
05/06/2021	Inspection Completed On-site
05/10/2021	Contact - Document Sent Written Policy Review sent with Technical Assistance
05/18/2021	Contact - Document Sent Written Policy Review sent with Technical Assistance
05/25/2021	Contact - Document Sent Written Policy Review sent with Technical Assistance
06/04/2021	Contact - Document Sent Written Policy Review accepted
06/04/2021	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Site Description

The City of Petoskey Kids Camp is located on the grounds of the City of Petoskey Winter Sports Park, a year-round community facility, located within the City of Petoskey in Emmet County. The facility includes bathrooms, an infirmary, a smaller group indoor games room, a large main lodge room located within the Winter Park Building which serves as the check-in/registration area and has tables where the campers eat lunch. The grounds at the Sports Park feature a full soccer field, an additional large field for groups games, a large grassy climbing hill, forest/woods to play in, basketball courts, and area hiking trails. The area meets compliance with licensing rule.

B. Program Description

The camp provides care and supervision for children between the ages of five and twelve during the hours of 8:00 am-5:30 pm June through August. Campers are involved in arts and crafts, kickball, soccer, capture the flag, movie time, dodge ball, scavenger hunts, fort building, running games, sprinkler time, hikes, basketball, and board games. Fieldtrips are planned throughout the summer via foot to the beach at Lake Michigan and by bus to the fish hatchery. The staff are trained in proper supervision, behavior management, child protection, and program development for

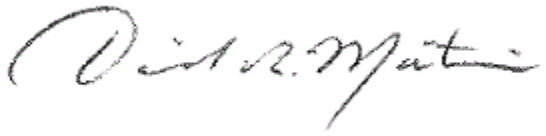
age groups. Plans for emergencies, rain, and regular camp operations meet licensing rule compliance.

C. Rule/Statutory Violations

The camp was found compliant with applicable rules and statues.

IV. RECOMMENDATION

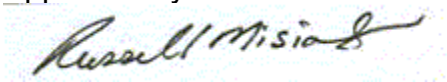
I recommend issuance of an original license to this children's day camp.



6/8/2021

David R. Martin Date
Licensing Consultant

Approved By:



6/8/21

Russell B. Misiak Date
Area Manager