GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 12, 2022

Jennifer Horvatin
Potter Park Zoological Society
1301 S. Pennsylvania Ave.
Lansing, MI 48912

RE: Application #: CD330411564 and SD330411545
Potter Park Zoo Zookambi Summer Camp
1301 S. Pennsylvania Ave.
Lansing, MI 48912

Dear Mrs. Horvatin:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a original license is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

James VandenHeuvel

James P. VandenHeuvel, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 901-3730

enclosure

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License Number:	CD330411564
Applicant Name:	Potter Park Zoological Society
Applicant Address:	1301 S. Pennsylvania Ave. Lansing, MI 48912
Applicant Telephone #:	(517) 342-2713
Licensee Designee:	Jennifer Horvatin
Name of Camp:	Potter Park Zoo Zookambi Summer Camp
Name of Site:	Potter Park Zoo
Site Number:	SD330411545
Site Address:	1301 S. Pennsylvania Ave. Lansing, MI 48912
Telephone #:	(517) 342-2713
Application Date:	01/20/2022

Program Type	Gender	Capacity	From Age	Thru Age
Child Camp - Day	BOTH	60	5	13

II. METHODOLOGY

01/20/2022	Enrollment
01/27/2022	File Transferred To Field Office
02/25/2022	Contact - Document Sent
04/27/2022	Contact - Document Received
05/04/2022	Inspection Completed On-site
05/06/2022	Contact - Document Sent
06/10/2022	Contact- Document Received
06/12/2022	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Site Description

The day camp is held at the Potter Park Zoo in the city of Lansing. The SITE includes 42-acre public zoo with access to indoor classroom spaces, health office area, and bathrooms. The camp utilizes the outdoor spaces including trails, shaded open spaces with trees, picnic tables, and grassy areas. The zoo has many animals and natural areas for observation and study. Campers have access to a farm animal petting area. The SITE meets compliance to host the day camp program.

B. Program Description

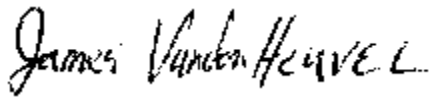
The camp provides care and supervision for children between the ages of five and thirteen during the hours of 7:30 am and 6:00 pm June through August. Campers are involved in arts and crafts, academics, and nature activities. The camp operates the outdoor program activities more than 50% of the day. The staff are trained in proper supervision, behavior management, child protection, and program development for age groups. Plans for emergencies, rain and regular camp PROGRAM operations meet licensing rule compliance.

C. Rule/Statutory Violations

The children’s day camp SITE and PROGRAM meet licensing compliance.

IV. RECOMMENDATION

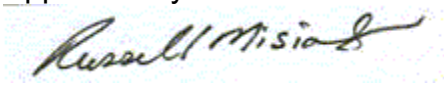
I recommend issuance of a SITE and PROGRAM original license to this children’s day camp.



6/12/22

James P. VandenHeuvel — Date
Licensing Consultant

Approved By:



6/13/22

Russell B. Misiak — Date
Area Manager