GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

6/22/2023

Tammy McDaniel
Oakview Day Camp
2028 Marvin Ave.
Muskegon, MI 49442

RE: Application #: CD610415594 and SD610415598
Oakview Day Camp
780 S. Brooks Rd.
Muskegon, MI 49442

Dear Ms. McDaniel,

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original SITE and PROGRAM licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

Jarrah Buch-Price

Jarrah Buch-Price
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(269) 615-6200

CAMP ORIGINAL LICENSING STUDY REPORT
Michigan Department of Licensing and Regulatory Affairs

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CD610415594	Oakview Day Camp		02/06/2023		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
(231) 903-3115	2028 Marvin Ave.		Muskegon	MI	49442
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**		**Zip**
SD610415598	780 Brooks	780 S. Brooks Rd.	Muskegon		49442
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
(616) 633-0509	Tammy McDaniel		oakviewdaycamp@gmail.com		
Is the PROGRAM applicant the same as SITE Applicant/Licensee? ☒ Yes ☐ No			Terms: Gender: Both From Age: 6	Capacity: 20 To Age: 16	
PROGRAM Type ☒ Day ☐ Residential ☐ Troop ☐ Travel ☐ Adult Camp			**Camp SITE Type** ☒ Day Site ☐ Residential Site		

METHODOLOGY

02/06/2023	Enrollment
02/09/2023	Application Incomplete Letter Sent - Request for comprehensive background check for camp director
02/13/2023	Contact- Document Sent - Request for written policies and procedures sent
02/16/2023	Contact - Document Received - Policies and procedures received
02/17/2023	Inspection Completed On-site
04/25/2023	Contact - Document Sent- Written policy review sent with technical assistance
05/11/2023	Inspection Completed-Environmental Health Inspection: A rating
06/20/2023	Contact - Document Sent- Written policy review sent, policies approved
06/22/2023	PSOR on Address Completed
06/22/2023	Inspection Completed - BCAL Full Complinace

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor	☒ Acreage: 1.5 acres	☒ Water Supply: Private	☒ Sewage: Private Sewer	**Bodies of Water:** ☐ Lake(s) ☐ River(s) ☐ Pond(s) ☐ Pool(s)		☐ Other:	
Indoor	**Sleeping** ☐ Dormitory ☐ Cabins ☐ Tents ☒ None	**Dining** ☐ Dining Hall ☒ Outdoor	**Health Area** ☐ Center ☒ Office ☒ Isolation	**Activity Area(s)** ☐ Classrooms ☐ Craft Rooms ☐ Gym ☐ Multipurpose ☐ Indoor pool(s)	**Bathroom(s)** ☐ Indoor ☒ Portable ☐ Accessible	**Fire Safety:** QFI N/A	**Env. Health:** EHI approved
High Adventure	**Aquatics** ☒ Swimming ☐ Sailing ☒ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide	**Target** ☐ Archery ☐ Riflery ☐ Other:	**Trail Sport** ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other:	**Adventure** ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics	**Travel** ☒ Day Trips ☐ Overnight Off-site	**Other:** ☐ ☐ **Winter Sports:** ☐ ☐	

Findings: The campsite is called 780 Brooks. It is operated by Oakview Day Camp Inc. The day camp is situated on 1.5 acres partially wooded property in Muskegon County near Wolf Lake. The campsite is approximately five miles from Trinity Health Muskegon Hospital. The inside space is available for sheltering during inclement weather. The facility meets applicable licensing rules.

B. PROGRAM DESCRIPTION

Operation	Days and Times of Operation: The camp operates five days a week from 8:00am-4:00pm during te months of June, July, and August.
Staffing	Adult Staff to Camper Ratio: The adult to camper ratio outlined in policy meets the requirements in administrative rules.

Training	Staff Training Content Covers: ☒ proper supervision ☒ program development for age groups ☐ behavior management ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

Findings: The camp program policies, operating procedures, and camper forms were reviewed and approved. The camp program includes activities to be outside at least 51% of the time. Activities include hiking, nature/ecology, group games, gardening, sports, and field trips.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM and SITE were found to be compliant with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original SITE and PROGRAM licenses to this day children's camp.

Jarrah Buch-Price	Jarrah Buch-Price	6/22/2023
Consultant's Signature	Printed Name/Licensing Consultant	Date
Russell Misiak	Russell Misiak	6/22/2023
Approved By:	Printed Name/Area Manager	Date

LARA is an equal opportunity employer/program.