GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 27, 2023

Lutricia Valentine
St. Suzanne Summer Day Camp
14179 Evergreen Road
Detroit, MI 48223

RE: Application #: CD820413663
St. Suzanne Summer Day Camp
19321 W. Chicago St.
Detroit, MI 48228

Dear Ms. Valentine

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original PROGRAM license has been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

James Vanden Heuvel

James Vanden Heuvel
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
616-901-3730

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Licensing and Regulatory Affairs

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CD820413663	St. Suzanne Summer Day Camp		8/1/22		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
313-657-2913	14179 Evergreen Road		Detroit	MI	48223
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**		**Zip**
SD820409393	St. Suzanne Cody Rouge Community Resource Center	19321 W. Chicago	Detroit		48208
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
313-223-2844	Lutricia Valentine		rpbcsummerdaycamp@gmail.com		

Is the PROGRAM applicant the same as SITE Applicant/Licensee?
☐ Yes ☒ No

Terms: Gender: Both From Age: 6 To Age: 12 Capacity: 45

PROGRAM Type
☒ Day ☐ Residential ☐ Troop ☐ Travel ☐ Adult Camp

Camp SITE Type
☒ Day Site ☐ Residential Site

METHODOLOGY

8/1/2022	Enrollment
8/5/2022	Application Incomplete Letter Sent
8/10/2022	Inspection Completed On-Site
9/20/2022	Application Complete/Onsite Needed
6/27/2023	Contact Document Received- Policies/Procedures for review
6/27/2023	Contact Document Sent
6/27/2023	Inspection in Full Compliance

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor	☒ Acreage:	☐ Water Supply: Public	☒ Sewage: Public	Bodies of Water: ☐ Lake(s) ☐ Pond(s) ☐ River(s) ☐ Pool(s)		☐ Other: play areas including grass, parking lot	
Indoor	Sleeping ☐ Dormitory ☐ Cabins ☐ Tents ☒ None	Dining ☐ Dining Hall ☒ Outdoor	Health Area ☐ Center ☒ Office ☒ Isolation	Activity Area(s) ☐ Classrooms ☐ Craft Rooms ☒ Gym ☒ Multipurpose ☐ Indoor pool(s)	Bathroom(s) ☒ Indoor ☐ Portable ☐ Accessible	Fire Safety: QFI N/A	Env. Health: EHI: N/A
High Adventure	Aquatics ☐ Swimming ☐ Sailing ☐ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide	Target ☐ Archery ☐ Riflery ☐ Other:	Trail Sport ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other:	Adventure ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics	Travel ☐ Day Trips ☐ Overnight Off-site	Other: ☐ ☐ Winter Sports: ☐ ☐	

Findings: This day camp operates at the St. Suzanne Cody Rouge Community Resource Center. There is a active license #SD820409393 at this location. This day campsite meets applicable licensing rules to host this original day camp program.The campsite includes a large mutli-use building that includes gym, classrooms, and bathrooms. The outside space includes a lean -two shelter, dedicated parking lot and grass areas for camper use.

B. PROGRAM DESCRIPTION

Operation	Days and Times of Operation: Monday-Friday, 8:00am to 5pm.
Staffing	Adult Staff to Camper Ratio: 1 adult staff to 10 campers.
Training	Staff Training Content Covers: ☒ proper supervision ☒ program development for age groups ☒ behavior management ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

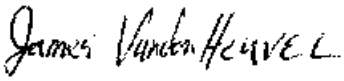
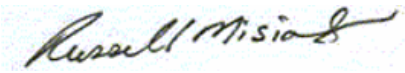
Findings: The day camp program includes food service, camp activities including games, arts/crafts, sports, and other structured fun activities. The goals of the program include providing children with organized and structured recreational activities which contribute to intellectual, social, emotional, and physical growth. The staff are trained in supervision, child protection, emergency procedures, and program operations. The camp program meets applicable licensing rules.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM were found to be compliant with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original PROGRAM license to this day children's camp.

	James Vanden Heuvel	6/27/2023
Consultant's Signature	Printed Name/Licensing Consultant	Date
	Russell Misiak	6/27/2023
Approved By:	Printed Name/Area Manager	Date

LARA is an equal opportunity employer/program.