GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

7/2/2023

Emily Knuth
Catholic Youth Summer Camp Inc.-DBA Damascus
7550 Ramey Rd.
Centerburg, OH 43011

RE: Application #: CR470415579
Catholic Youth Summer Camp
7000 McClements Road
Brighton, MI 48114

Dear Applicant,

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original PROGRAM license has been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

Jarrah Buch-Price

Jarrah Buch-Price
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(269) 615-6200

CAMP ORIGINAL LICENSING STUDY REPORT
Michigan Department of Licensing and Regulatory Affairs

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CR470415579	Catholic Youth Summer Camp		02/02/2023		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
(815) 319-2486	**7550 Ramey Road**		Centerburg	OH	43011
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**		**Zip**
SR470414007	Our Lady of the Fields Camp & Retreat Center	7000 McClements Rd.	Brighton		48114
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
(248) 379-0943	Emily Knuth		emily@damascus.net		

Is the PROGRAM applicant the same as SITE Applicant/Licensee?
☐ Yes ☒ No

Terms: Gender: Both From Age: 12 Capacity: 162 To Age: 18

PROGRAM Type
☐ Day ☒ Residential ☐ Troop ☐ Travel ☐ Adult Camp

Camp SITE Type
☐ Day Site ☒ Residential Site

METHODOLOGY

02/02/2023	Enrollment
02/07/2023	Application Incomplete Letter Sent - Request for fee and FP_1326 for Director.
02/08/2023	Contact - Document Sent - Field incomplete letter sent requesting policies and procedures
03/15/2023	Contact - Document Received - FP-1326 received for Director.
03/24/2023	Contact - Document Received - Policies and procedures received.
05/15/2023	Contact - Document Sent - Written policies review sent with technical assistance.
06/30/2023	Contact - Document Sent - Written policies sent, policies approved
06/30/2023	Inspection Completed-BCAL Full Compliance

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor	☒ Acreage: 218 acres	☐ Water Supply: Private	☐ Sewage: Private Sewer	Bodies of Water: ☒ Lake(s) ☐ River(s) ☐ Pond(s) ☐ Pool(s)		☐ Other:	
Indoor	Sleeping ☐ Dormitory ☒ Cabins ☐ Tents ☐ None	Dining ☒ Dining Hall ☐ Outdoor	Health Area ☐ Center ☒ Office ☐ Isolation	Activity Area(s) ☐ Classrooms ☐ Craft Rooms ☐ Gym ☒ Multipurpose ☐ Indoor pool(s)	Bathroom(s) ☒ Indoor ☐ Portable ☐ Accessible	Fire Safety: QFI N/A	Env. Health: EHI: N/A
High Adventure	Aquatics ☒ Swimming ☐ Sailing ☒ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide	Target ☐ Archery ☐ Riflery ☐ Other:	Trail Sport ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other:	Adventure ☐ Low Obstacle ☒ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics	Travel ☐ Day Trips ☐ Overnight Off-site	Other: ☐ ☐ Winter Sports: ☐ ☐	

Findings: This residential camp program is hosted at the licensed campsite Our Lady of the Fields Camp & Retreat Center (SR470414007). The camp and retreat center is located on the shores of Euler Lake and includes various sized cabins, bathrooms, health office, hiking trails through the rolling hills and forest, high ropes course, covered pavillion, basketball court, and green space. The facility is appropriate to host this children's camp residential camp program.

B. PROGRAM DESCRIPTION

Operation	Days and Times of Operation: Overnight camp operation includes one week sessions for eight weeks throughout the summer months of June, July, and August.
Staffing	Adult Staff to Camper Ratio: The adult staff to camper ratio is 1 adult to 10 campers.

Training	Staff Training Content Covers: ☒ proper supervision ☒ program development for age groups ☒ behavior management ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

Findings: Catholic Youth Camp is operated by Damascus, rooted in Catholic tradition where high adventure activities lead to high adventure faith to build lifelong memories and friendships. The program activities include swimming, kayaking, high ropes course, arts and crafts, team building, all-camp activities and games. The children's residential camp program meets applicable licensing rules.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM were found to be compliant with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original PROGRAM license to this residential children's camp.

Jarrah Buch-Price	Jarrah Buch Price	6/30/2023
Consultant's Signature	Printed Name/Licensing Consultant	Date
Russell Misiak	Russell Misiak	6/30/2023
Approved By:	Printed Name/Area Manager	Date

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