GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 10, 2023

Andrew Ludtke
HQ2 Cross Country Camps
1051 Ross Road
Lexington, VA 24450

RE: Application #: CR670416459
HQ2 Cross Country Camps
5044 175th Avenue
Hersey, MI 49639

Dear Andrew Ludtke:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original PROGRAM license has been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

David R. Martin
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(989) 370-9334

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Licensing and Regulatory Affairs

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CR670416459	HQ2 Cross Country Camps		05/05/2023		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
(906) 430-7018	1051 Ross Road		Lexington	VA	24450
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**		**Zip**
SR670200206	Eagle Village	**5044 175th Avenue**	Hersey		48639
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
(231) 679-1560	Andrew Ludtke		Hq2running@gmail.com		

Is the PROGRAM applicant the same as SITE Applicant/Licensee? ☐ Yes ☒ No

Terms: Gender: Both From Age: 10 To Age: 18 Capacity:

PROGRAM Type ☐ Day ☒ Residential ☐ Troop ☐ Travel ☐ Adult Camp

Camp SITE Type ☐ Day Site ☒ Residential Site

METHODOLOGY

5/5/23	Enrollment
5/10/23	Inspection Completed on Site
5/11/23	Application Incomplete Letter Sent
7/7/23	Policies Approved
7/7/23	Inspection Completed-BCAL Full Compliance
7/7/23	Recommend License Issuance
7/10/23	Original License Issued

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor	☒ Acreage: 683	☒ Water Supply: Private	☒ Sewage: Private Sewer	Bodies of Water: ☐ Lake(s) ☒ Pond(s) ☐ River(s) ☒ Pool(s)		☐ Other:	
Indoor	Sleeping ☒ Dormitory ☒ Cabins ☐ Tents ☐ None	Dining ☒ Dining Hall ☐ Outdoor	Health Area ☒ Center ☐ Office ☐ Isolation	Activity Area(s) ☐ Classrooms ☐ Craft Rooms ☒ Gym ☐ Multipurpose ☐ Indoor pool(s)	Bathroom(s) ☒ Indoor ☐ Portable ☐ Accessible	Fire Safety: QFI approved	Env. Health: EHI approved
High Adventure	Aquatics ☒ Swimming ☐ Sailing ☐ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide	Target ☐ Archery ☐ Riflery ☐ Other:	Trail Sport ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other:	Adventure ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics	Travel ☐ Day Trips ☐ Overnight Off-site	Other: ☒ Running ☐ Winter Sports: ☐ ☐	

Findings: The camp is situated in rural Osceola County. The camp's 683 acres serve as a natural setting for hiking trails, running trails and large fields for sports and group games. The camp is located on rolling hills. Eagle Village has an MDEQ pool on site located near the dining hall and residential cabins.

B. PROGRAM DESCRIPTION

Operation	Days and Times of Operation: The camp program provides care and supervision for children betwneen the ages of ten and 18 years of age in a residential camp setting. The campers check in on their opening day in the afternoon and depart on closing day in the morning.
Staffing	Adult Staff to Camper Ratio: Adult staff to camper ratio is one staff to ten campers for all children under the age of 13. The camp maintains a staff to camper ratio of one staff to 14 campers for those age 13 and above.
Training	Staff Training Content Covers: ☒ proper supervision ☒ program development for age groups ☒ behavior management ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

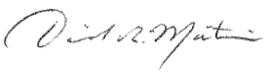
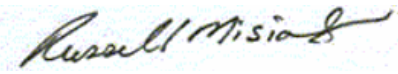
Findings: Campers will be involved in running and running workouts including form, bio-mechanics, healthy living and eating, mental agility before, during and after running, running as a team, swimming, group games, and fun. Campers will be served three meals per day in the dining facility and sleep in cabins at night. In the evenings, special all camp activities will occur.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM were found to be compliant with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original PROGRAM license to this residential children's camp.

	David R. Martin	7/10/2023
Consultant's Signature	Printed Name/Licensing Consultant	Date
	Russell Misiak	7/10/2023
Approved By:	Printed Name/Area Manager	Date

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