August 25, 2023

Ken Stetson
Northbrook Church Camp
22055 W. 14 Mile Road
Beverly Hills, MI 48025

RE: Application #: CR650416871
YMCA Camp Timbers
3269 Horseshoe Lake Road
West Branch, MI 48661

Dear Ken Stetson,

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original PROGRAM license has been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

David R. Martin
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(989) 370-9334

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Licensing and Regulatory Affairs

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CR650416871	Northbrook Church Camp		6/15/2023		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
(248) 642-0200	22055 W. 14 Mile Road		Beverly Hills	MI	48025
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**		**Zip**
SR650200201	YMCA Camp Timbers	3269 Horseshoe Lake Road	West Branch		48661
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
(989) 345-2630	Ken Stetson		stetson.kenny@gmail.com		

Is the PROGRAM applicant the same as SITE Applicant/Licensee? ☐ Yes ☒ No

Terms: Gender: Both From Age: 6 To Age: 17 Capacity: 100

PROGRAM Type: ☐ Day ☒ Residential ☐ Troop ☐ Travel ☐ Adult Camp

Camp SITE Type: ☐ Day Site ☒ Residential Site

METHODOLOGY

06/15/2023	Enrollment
07/12/2023	Application Complete/On-site Needed
07/26/2023	Inspection Completed On-site
08/03/2023	Written Policies Accepted
08/03/2023	Inspection Completed - BCAL Full Compliance
08/03/2023	Recommend License Issuance

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor	☒ Acreage: 300	☒ Water Supply: Private	☒ Sewage: Private Sewer	Bodies of Water: ☒ Lake(s) ☐ Pond(s) ☐ River(s) ☐ Pool(s)		☐ Other:	
Indoor	Sleeping ☐ Dormitory ☒ Cabins ☐ Tents ☐ None	Dining ☒ Dining Hall ☐ Outdoor	Health Area ☒ Center ☐ Office ☒ Isolation	Activity Area(s) ☒ Classrooms ☒ Craft Rooms ☐ Gym ☒ Multipurpose ☐ Indoor pool(s)	Bathroom(s) ☒ Indoor ☐ Portable ☐ Accessible	Fire Safety: QFI approved	Env. Health: EHI approved
High Adventure	Aquatics ☒ Swimming ☐ Sailing ☒ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide	Target ☒ Archery ☐ Riflery ☐ Other:	Trail Sport ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other:	Adventure ☒ Low Obstacle ☐ High Ropes ☒ Rappelling ☒ Climbing ☒ Zipline ☐ Gymnastics	Travel ☐ Day Trips ☐ Overnight Off-site	Other: ☐ ☐ Winter Sports: ☐ ☐	

Findings: The camp is situated in rural Ogemaw County on Horseshoe Lake which the camp owns significant frontage upon. The camp's 300 acres serve as a natural setting for hiking trails, archery field, and large fields for sports and group games. The camp has a well-developed Challenge Course area providing many "challenge by choice" activities that are age appropriate. Horseshoe Lake is a spring-fed lake with a developed waterfront for swimming and kayaking.

B. PROGRAM DESCRIPTION

Operation	Days and Times of Operation: The camp program provides care and supervision for children between the ages of six to 17 years of age in a residential camp setting. The campers check in on their opening day in the afternoon and depart on closing day in the morning.
Staffing	Adult Staff to Camper Ratio: one staff per ten campers

Training	Staff Training Content Covers: ☒ proper supervision ☒ program development for age groups ☒ behavior management ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

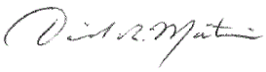
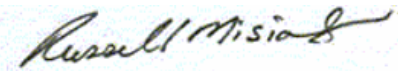
Findings: Campers will be involved in religious education, arts and crafts, swimming, kayaking, challenge course elements, archery, nature ecology, sports, and group games. Campers will be served three meals per day in the dining facility and sleep in cabins at night. In the evenings, special all camp activities will occur.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM were found to be compliant with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original PROGRAM license to this residential children's camp.

	David R. Martin	8/25/2023
Consultant's Signature	Printed Name/Licensing Consultant	Date
	Russell Misiak	8/25/2023
Approved By:	Printed Name/Area Manager	Date

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