GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

September 25, 2023

Kyande' Sanders
Ann Arbor YMCA
400 W. Washington
Ann Arbor, MI 48103

RE: Application #: CD810416229
Ann Arbor YMCA-Camp New Heights
111 South Wallace
Ypsilanti, MI 48197

Dear Ms. Sanders

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original SITE and PROGRAM licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

James VandenHeuvel

James Vanden Heuvel, Lead Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
616-901-3730

CAMP ORIGINAL LICENSING STUDY REPORT
Michigan Department of Licensing and Regulatory Affairs

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CD810416229	Ann Arbor YMCA-Camp New Heights		3/28/23		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
734-661-8012	400 W. Washington		Ann Arbor	MI	48103
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**		**Zip**
SD810416230	Ann Arbor YMCA-Camp New Heights	111 South Wallace	Ypsilanti		48197
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
734-714-1880	Kyla Hartwell/Kyande' Sanders		khartwell@annarborymca.org		

Is the PROGRAM applicant the same as SITE Applicant/Licensee? ☐ Yes ☐ No

Terms: Gender: select From Age: Capacity: To Age:

PROGRAM Type: ☒ Day ☐ Residential ☐ Troop ☐ Travel ☐ Adult Camp

Camp SITE Type: ☒ Day Site ☐ Residential Site

METHODOLOGY

03/28/2023	Enrollment
04/27/2023	Contact-Document Received
05/04/2023	Application Complete/On-Site Needed
07/20/2023	Inspection Completed On-Site
07/20/2023	Inspection Completed-BCAL Full Compliance
09/06/2023	PSOR on Address Completed

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor	☒ Acreage: 3.14 acres	☒ Water Supply: Public	☒ Sewage: Public	Bodies of Water: ☐ Lake(s) ☐ Pond(s) ☐ River(s) ☐ Pool(s)		☐ Other:	
Indoor	Sleeping ☐ Dormitory ☐ Cabins ☐ Tents ☒ None	Dining ☐ Dining Hall ☒ Outdoor	Health Area ☐ Center ☒ Office ☒ Isolation	Activity Area(s) ☒ Classrooms ☐ Craft Rooms ☒ Gym ☐ Multipurpose ☐ Indoor pool(s)	Bathroom(s) ☐ Indoor ☐ Portable ☐ Accessible	Fire Safety: SELECT	Env. Health: SELECT
High Adventure	Aquatics ☐ Swimming ☐ Sailing ☐ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide	Target ☐ Archery ☐ Riflery ☐ Other:	Trail Sport ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other:	Adventure ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics	Travel ☒ Day Trips ☐ Overnight Off-site	Other: ☐ ☐ Winter Sports: ☐ ☐	

Findings: This day camp is operating at Chapelle Business Center in Ypsilanti. The campus is a old school building now being used as a non-profit hub. The facility includes multiple non-profit businesses and a YMCA child care center located in the facility. The tenets have designated and separate areas. This day camp has access to the gym, media center, and dining hall for sheltering space. The outdoor environment includes playground, community garden, basketball court, and sport fields. The camp site is conducive to operate a children's camp and meets applicable licensing rules.

B. PROGRAM DESCRIPTION

Operation	Days and Times of Operation: The program operates five days per week for 10-weeks.
Staffing	Adult Staff to Camper Ratio: 1 adult to 10 campers.
Training	Staff Training Content Covers: ☒ proper supervision ☒ program development for age groups ☒ behavior management ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

Findings: The camp program includes theme-related camp activities and sports, arts and crafts, science, team-building, reading, nutrition lessons, and other summer enrichment activities. The camp program has explicit goals for campers to build new friendships, engage in variety of activities, develop meaningful relationships with caring adults, team work, and achieving personal goals. Staff receive training in youth protection, first aid/CPR, supervision, safety, counseling, and camp procedures. The camp PROGRAM meets applicable licensing rules.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM and SITE were found to be compliant with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original SITE and PROGRAM licenses to this day children's camp.

James VandenHeuvel	James VandenHeuvel	9/25/2023
Consultant's Signature	Printed Name/Licensing Consultant	Date
Russell Misiak	Russell Misiak	9/27/2023
Approved By:	Printed Name/Area Manager	Date

LARA is an equal opportunity employer/program.