GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

December 26, 2023

Etta Heisler
Apple Playschools
2664 Miller Road
Ann Arbor, MI 48103

RE: License #: CD810407718 and SD810407550
Westside United Methodist Church
900 S. 7th St.
Ann Arbor, MI 48103

Dear Etta Heisler:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

James VandenHeuvel

James VandenHeuvel, Lead Camp Licensing Consultant
Camp Licensing Unit
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 901-3730

enclosure

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License #:	SD810407550 and CD810407718
Licensee Name:	Apple Playschools
Licensee Address:	2664 Miller Road Ann Arbor, MI 48103
Licensee Telephone #:	(734) 369-8248
Licensee Designee:	Etta Heisler
Name of Facility:	Westside United Methodist Church
Facility Address:	900 S. 7th St. Ann Arbor, MI 48103
Facility Telephone #:	(269) 743-8143
Capacity:	49
Program Type:	CAMP SITE - DAY

II. Purpose of Addendum

The licensee requested a change of capacity from 35 to 49 campers.

III. Methodology

12/11/2023	Contact – Document Received
12/19/2023	Inspection Completed On-site

IV. Description of Findings and Conclusions

On 12/11/23, the department received a letter from the licensee requesting a capacity modification from 35 to 49 campers. The letter read in part " This letter is to formally request a capacity from 35 campers to 40 campers beginning in summer of 2024." The letter provided the indoor capacity including four restrooms and the indoor square space of 4,334 sq. ft. The licensee provided a facility map with the proposed rooms identified.

On 12/19/23, I conducted a scheduled onsite inspection of the facility. The campsite is hosted at West United Methodist Church. The facility is a two-story church facility including classrooms, restrooms, and assembly spaces. The church sits on a 2.75 acre parcel within the Ann Arbor city limits. The outside lot includes parking lot and one half acre grass area with playground. The licensee Etta Heisler stated the camp uses the facility as base camp for traveling day groups. She stated campers are picked up and dropped off at this facility but during the day, the camper groups walk to adjacent parks and other field trip locations. The inside space revealed proposed classrooms, restrooms, and cafeteria space suitable for sheltering for shade and inclement weather for the capacity increase. In addition, Etta Heisler stated the camp utilizes three tents measuring 10 x 20 for shade in the grass area. I observed the proposed health office/camp office. The room is suitable as it's separate from the group, proximal to bathrooms, and easily available to exits.

I reviewed the following indoor spaces:

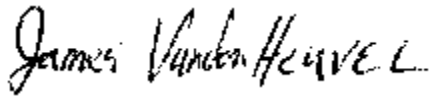
Blue Room (398 sq. feet)
Old Camp Office (327 sq. feet)
Youth Lounge (380 square feet)
Weiss Hall (2310 square feet)
Restrooms

The outside space includes:
Grass area (20,000 square feet)
Available Parking lot (19600 square feet)

The parking lot has inbound one way traffic with outbound one way traffic. Etta Heisler stated the camp utilizes traffic cones to set aside activity space as well as to separate parking from the play areas.

V. Recommendation

I recommend the modification of capacity terms for the program and site license from a total of 35 to 49 campers.



12/26/23

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James Vanden Heuvel Date
Lead Licensing Consultant