STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

GRETCHEN WHITMER
GOVERNOR

MICHELLE RICHARD
ACTING DIRECTOR

March 27, 2024

Karrie Roman
SPOTCO LLC
6880 N Shady Trails
Northport, MI 49670

RE: License #: CD450238223 and SD450200131
Shady Trails Day
6880 N. Shady Trails
Northport, MI 49670

Dear Ms. Roman:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

James Vanden Heuvel

James Vanden Heuvel, Lead Camp Licensing Consultant
Camp Licensing Unit
350 Ottawa Ave. NW, Unit #13
Grand Rapids, MI 49503
616-901-3730

enclosure

MICHIGAN DEPARTMENT OF LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
CAMP LICENSING UNIT
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License #:	CD450238223
Licensee Name:	SPOTCO LLC
Licensee Address:	6880 N Shady Trails Northport, MI 49670
Licensee Telephone #:	(231) 386-9880
Licensee Designee:	Karie Roman
Name of Facility:	Shady Trails Day
Facility Address:	6880 N. Shady Trails Northport, MI 49670
Facility Telephone #:	(231) 386-9880
Capacity:	115
Program Type:	CHILD CAMP - DAY

II. Purpose of Addendum

The licensee designee requested a modification of the capacity terms of both the day camp program and camp site licenses from 100 to 115 campers.

III. Methodology

02/14/2024	Contact- Document Received
03/18/2024	Inspection Completed Onsite
03/19/2024	Contact- Document Received

IV. Description of Findings and Conclusions

On 2/14/24, the department received a letter from licensee designee, Karie Roman requesting a modification to the terms of the camp program and site license from 100 to 110 campers. Ms. Roman provided the list of all the outdoor spaces, indoor spaces (names/square yards), and number of toilets onsite. The table below outlines the indoor spaces and bathrooms:

Indoor Spaces	**Square yards / Square footage**
6 Camper Cabins	135 sq/yrds per cabin or 1215 sq/ft
Frog Cabin	54 sq/yrds or 486 sq/ft
Mystery Cabin	51 sq/yrds or 459 sq/ft
Library	35 sq/yrds or 315 sq/ft
Art	60 sq/yrds or 540 sq/ft
Music	25 sq/yrds or 225 sq/ft
Nature	56 sq/yrds or 504 sq/ft
Lodge	264 sq/yrds or 2376 sq/ft
Drama	56 sq/yrds or 504 sq/ft
Craft Cabin	135 sq/yrds or 1215 sq/ft
Fitness/Health	57 sq/yrds or 513 sq/ft
Recreation Hall	168 sq/yrds or 1512 sq/ft
Total toilets and sinks onsite for camper use	21 toilets and sinks

Ms. Roman provided a description of the outdoor space available for campers. The spaces includes: recreation field, archery area, basketball court, tennis courts, ropes course, climbing wall, beach area, back of frog cabin, front of red cabin field, S.E. Area (by grey fox) and S. Camp field. The total square/yards of the outdoor space equal 11688 sq/yards. The total acreage of available use area equals 2.41 acres.

On 3/18/24, I conducted an onsite inspection to review the available indoor spaces used for camper capacity, outside space, and bathrooms. I confirmed the identified indoor spaces were suitable for day camp use and bathrooms were proximal to camper use areas. The onsite inspection revealed the facility capacities were consistent with the measurements provided by Ms. Roman. In addition, I reviewed the outdoor spaces. The facility is nested on the shores of Grand Traverse Bay with 23 acres of woodlands and camp facilities. The camp buildings were traditional residential camp structures which have been converted to day camp use. Ms. Roman stated the campers are assigned cabin units by age group and participate in a variety of traditional camp programs throughout their camp day.

On 3/19/24, I reviewed a copy of a letter provided by Benzie-Leelanau District Health Department Environmental Health Sanitarian dated March 4, 2024. The letter was provided as verification the county health department reviewed the

request for increased campers at the location. The letter read in part “Based on the information you have provided, there are 13 buildings that each has their own individual septic system. All except for the lodge/office building have bathrooms and no showers, while the lodge/office has the kitchen facility in addition to bathrooms.” The sanitarian conducted an onsite inspection on 2/27/24 to determine the capacity of septic tank and disposal/drainbed area for the proposed capacity increase. The letter reads “This capacity suffices for your proposed number of campers, counselors, and 1 meal served per day for the current operation of the camp being 6 weeks out of the year, thus the health department approves of the increase in campers being 115 maximum.” The health sanitarian recommended the following: balance use of septic systems so as to not inundate only a few systems, contact septage hauler to pump the tanks, and place signs next to toilets informing campers only to flush toilet paper as all other items can clog these systems as they are old and fragile at this point.

On 3/27/24, I received an email from Ms. Roman providing an attestation to commit to the recommendations by the health sanitarian. She stated the process has begun to complete the recommendations.

The onsite inspection and records reveal the camp has sufficient indoor, outdoor, and bathrooms to support the increased camper capacity for the day camp and camp site licenses.

V. Recommendation

I recommend a modification to the capacity terms of both the children’s day camp program and camp site licenses from 100 to 115 campers.

James Vanden Heuvel 3/27/24

James Vanden Heuvel Date
Lead Licensing Consultant