STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

August 8, 2024

Brandy Herweyer
City of Holland-Holland Recreation
429 E. 24th St.
Holland, MI 49423

RE: Application #: CD030418182 and SD030418183
Junior Adventure Camp
25 E. 35th Street
Holland, MI 49423

Dear Applicant,

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original SITE and PROGRAM licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

Jarrah Buch-Price

Jarrah Buch-Price
Camp Licensing Unit
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
269-615-6200

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CD030418182	Junior Adventure Camp		01/18/2024		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
(616) 355-1194	429 E. 24th St		Holland	**MI**	49423
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**	**State**	**Zip**
SD030418183	Maplewood Sports Complex	52 E. 35th St.	Holland	MI	49423
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
(616) 355-1130			b.herweyer@cityofholland.com		

Is the PROGRAM applicant the same as SITE Applicant/Licensee?
☒ Yes ☐ No

Terms: Gender: Both From Age: 7 To Age: 12 Capacity: 30

PROGRAM Type
☒ Day ☐ Residential ☐ Troop ☐ Travel ☐ Adult Camp

Camp SITE Type
☒ Day Site ☐ Residential Site

METHODOLOGY

01/18/2024	Enrollment
02/14/2024	Contact - Document Sent: Field incomplete letter sent requesting policies and procedures
02/20/2024	Inspection Completed On-site
03/26/2024	Contact - Document Received: Policies and procedures received
05/16/2024	Contact - Document Sent: Written policy review sent with technical assistance
05/30/2024	Contact - Document Received: Update policies and procedures received
06/20/2024	Contact - Document Sent: Written policy reivew sent, policies approved
06/20/2024	Inspection Completed-BCAL Full Compliance

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor	☒ Acreage: 10 acres	☒ Water Supply: Public	☒ Sewage: Public	Bodies of Water: ☐ Lake(s) ☐ Pond(s) ☐ River(s) ☐ Pool(s)	☐ Other:		
Indoor	Sleeping ☐ Dormitory ☐ Cabins ☐ Tents ☒ None	Dining ☐ Dining Hall ☒ Outdoor	Health Area ☐ Center ☐ Office ☒ Isolation	Activity Area(s) ☐ Classrooms ☐ Craft Rooms ☐ Gym ☐ Multipurpose ☐ Indoor pool(s)	Bathroom(s) ☒ Indoor ☐ Portable ☐ Accessible	Fire Safety: QFI N/A	Env. Health: EHI: N/A
High Adventure	Aquatics ☒ Swimming ☐ Sailing ☐ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide	Target ☐ Archery ☐ Riflery ☐ Other:	Trail Sport ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other:	Adventure ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics	Travel ☐ Day Trips ☐ Overnight Off-site	Other: ☐ ☐ Winter Sports: ☐ ☐	

Findings: The facility is a community sports complex in Holland comprised of a baseball fied, playground, soccer field, basketball court, covered pavilion, and restroom. The camp will use a designated area in the sport complex that includes the covered pavilion, baseball field, bathrooms and green space. Additional sheltering space is available near the restrooms for inclement weather. The facility is appropriate to host this childrens's day camp program.

B. PROGRAM DESCRIPTION

Operation	Days and Times of Operation: The camp operates for eight weeks (Monday through Thursday) from 9:00am to 3:00pm
Staffing	Adult Staff to Camper Ratio: 1 adult staff member to eight campers

Training	Staff Training Content Covers: ☒ proper supervision ☒ program development for age groups ☒ behavior management ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

Findings: This day camp program includes fieldtrips, outdoor activities, arts and crafts, swimming and group games. Every Wednesday and Thursday campers partipate in a half-day or full day fieldtrips to Bousw Pool, Millennium Park, Tunnel Park, John Ball Zoo and other local attractions. The camp staff are trained in the behavior management, supervision, and care of campers as well as plans for emergency and camp operations. This day camp meets the applicable licensing rules.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM and SITE were found to be compliant with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original SITE and PROGRAM licenses to this day children's camp.

Jarrah Buch-Price	Jarrah Buch-Price	8/6/2024
Consultant's Signature	Printed Name/Licensing Consultant	Date
Richard Lower	Richard Lower	8/7/2024
Approved By:	Printed Name/ Manager	Date

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