STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

December 19, 2024

Camp Walnut Creek
KE East LLC
174 Tamarack Circle
Skillman, NJ 08558

RE: Application #: CD630418483 and SD630418484
Camp Walnut Creek
25501 Johns Road
South Lyon, MI 48178

Dear Camp Licensee:

Attached is the Original Licensing Study Report for the above-referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original SITE and PROGRAM licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

Jarrah Buch-Price

Jarrah Buch-Price
Camp Licensing Unit
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
269-615-6200

# CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

## IDENTIFYING INFORMATION

| PROGRAM License Number | PROGRAM (Camp) Name | | Application Date | | |
|---|---|---|---|---|---|
| CD630418483 | Camp Walnut Creek | | 05/15/2024 | | |
| **PROGRAM Phone Number** | **PROGRAM Applicant Address** | | **City** | **State** | **Zip** |
| (877) 671-2267 | 174 Tamarack Circle | | Skillman | NJ | 08558 |
| **SITE License Number** | **SITE Name** | **Camp SITE Address** | **City** | **State** | **Zip** |
| SD630418484 | Walnut Creek Country Club | 25501 Johns Road | South Lyon | MI | 48178 |
| **Camp SITE Telephone** | **Applicant/Licensee Designee Name** | | **E-Mail** | | |
| (877) 671-2267 | Ashley Schmitz | | ashley@kecamps.com | | |

Is the PROGRAM applicant the same as SITE Applicant/Licensee?
☒ Yes ☐ No

Terms: Gender: Both From Age: 5 To Age: 11 Capacity: 30

PROGRAM Type
☒ Day ☐ Residential ☐ Troop ☐ Travel ☐ Adult Camp

Camp SITE Type
☒ Day Site ☐ Residential Site

## METHODOLOGY

| | |
|---|---|
| 05/08/2024 | Inspection completed on-site |
| 05/15/2024 | Enrollment |
| 05/15/2024 | Application Incomplete Letter Sent Requesting 1326/RI03 for director |
| 05/23/2024 | Field incomplete letter sent requesting policies and procedures. |
| 05/23/2024 | Initial policies and procedures submitted for review |
| 06/04/2024 | PSOR on Address Completed with no findings |
| 06/13/2024 | Contact - Document Received: 1326/RI030 received for director |
| 06/14/2024 | Written policy review completed, policies approved |
| 06/14/2024 | Inspection Completed-BCAL Full Complinace |

## DESCRIPTION OF FINDINGS

### A. SITE DESCRIPTION

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Outdoor | ☒ Acreage: 133 acres | ☒ Water Supply: Public | ☒ Sewage: Public | Bodies of Water: ☐ Lake(s) ☐ Pond(s) ☐ River(s) ☒ Pool(s) | | ☐ Other: | |
| Indoor | Sleeping ☐ Dormitory ☐ Cabins ☐ Tents ☒ None | Dining ☐ Dining Hall ☐ Outdoor | Health Area ☐ Center ☐ Office ☒ Isolation | Activity Area(s) ☐ Classrooms ☐ Craft Rooms ☐ Gym ☒ Multipurpose ☐ Indoor pool(s) | Bathroom(s) ☒ Indoor ☐ Portable ☐ Accessible | Fire Safety: QFI N/A | Env. Health: EHI: N/A |
| High Adventure | Aquatics ☒ Swimming ☐ Sailing ☐ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide | Target ☐ Archery ☐ Riflery ☐ Other: | Trail Sport ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other: | Adventure ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics | Travel ☐ Day Trips ☐ Overnight Off-site | Other: ☐ ☐ Winter Sports: ☐ ☐ | |

Findings: The day campsite is located at Walnut Creek Country Club. The camp will use both indoor and outdoor facilities. The campsite indoor space includes a large event tent for shelter, a banquet hall for inclement weather, and bathrooms for camper use. The outdoor space includes a swimming pool with a splash area, tennis courts, a golf course for youth, and open fields. The facility is conducive to host a day camp program.

### B. PROGRAM DESCRIPTION

| | |
|---|---|
| Operation | Days and Times of Operation: Tuesday through Friday; 8:30 AM to 3:30 PM |
| Staffing | Adult Staff to Camper Ratio: 1:10 |

| | |
|---|---|
| Training | Staff Training Content Covers: ☒ proper supervision ☒ program development for age groups ☒ behavior management ☒ child protection ☒ plans for emergencies, rain, and regular camp operations.<br>Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No |

Findings: The camp provides care and supervision for children between the ages of five and 11 during the hours of 8:30 AM and 3:30 PM, four days per week (Tuesday through Friday), June through August. The camp has weekly and daily themes that emphasize a variety of areas including arts and crafts, sports, group games, golf, tennis, and swimming. The staff-to-camper ratio meets licensing standards. The staff are trained in proper supervision, behavior management, child protection, and program development for age groups. Plans for emergencies, rain, and regular camp PROGRAM operations meet licensing rule compliance.

### C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM and SITEwere found to be compliant with the statute and administrative rules.

## RECOMMENDATION

I recommend the issuance of an original to thisday children's camp.

| | | |
|---|---|---|
| Jarrah Buch-Price | Jarrah Buch-Price | 11/25/2024 |
| Consultant's Signature | Printed Name/Licensing Consultant | Date |
| D. S. Ramsey | Deondra S. Ramsey | 12/17/2024 |
| Approved By: | Printed Name/ Manager | Date |

**MiLEAP is an equal opportunity employer/program.**