STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

December 19, 2024

Camp Plum Hollow
KE East LLC
174 Tamarack Circle
Skillman, NJ 08558

RE: Application #: CD630418491 and SD630418492
Camp Plum Hollow
21631 Lahser Road
Southfield, MI 48033

Dear Camp Licensee:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original SITE and PROGRAM licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

Jarrah Buch-Price

Jarrah Buch-Price
Camp Licensing Unit
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
269-615-6200

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CD630418491	Camp Plum Hollow		05/15/2024		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
(877) 671-2267	174 Tamarack Circle		Skillman	NJ	08558
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**	**State**	**Zip**
SD630418492	Plum Hollow Country Club	21631 Lahser Road	Southfield	MI	48033
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
(877) 671-2267	Ashley Schmitz		ashley@kecamps.com		

Is the PROGRAM applicant the same as SITE Applicant/Licensee? ☒ Yes ☐ No

Terms: Gender: Both From Age: 5 To Age: 11 Capacity: 20

PROGRAM Type: ☒ Day ☐ Residential ☐ Troop ☐ Travel ☐ Adult Camp

Camp SITE Type: ☒ Day Site ☐ Residential Site

METHODOLOGY

05/08/2024	Inspection completed on-site
05/15/2024	Enrollment
05/15/2024	Application Incomplete Letter Sent Requesting 1326/RI03 for director
05/23/2024	Field incomplete letter sent requesting policies and procedures.
05/23/2024	Initial policies and procedures submitted for review
06/04/2024	PSOR on Address Completed with no findings
06/14/2024	Written policy review completed, policies approved
06/26/2024	Contact - Document Received: 1326/RI030 received for director
06/26/2024	Inspection Completed-BCAL Full Complinace

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor	☒ Acreage:	☒ Water Supply: Public	☒ Sewage: Public	Bodies of Water: ☐ Lake(s) ☐ Pond(s) ☐ River(s) ☒ Pool(s)		☐ Other:	
Indoor	Sleeping ☐ Dormitory ☐ Cabins ☐ Tents ☒ None	Dining ☐ Dining Hall ☐ Outdoor	Health Area ☐ Center ☐ Office ☒ Isolation	Activity Area(s) ☐ Classrooms ☐ Craft Rooms ☐ Gym ☒ Multipurpose ☐ Indoor pool(s)	Bathroom(s) ☒ Indoor ☐ Portable ☐ Accessible	Fire Safety: QFI N/A	Env. Health: EHI: N/A
High Adventure	Aquatics ☒ Swimming ☐ Sailing ☐ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide	Target ☐ Archery ☐ Riflery ☐ Other:	Trail Sport ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other:	Adventure ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics	Travel ☐ Day Trips ☐ Overnight Off-site	Other: ☐ ☐ Winter Sports: ☐ ☐	

Findings: The day campsite is located at Plum Hollow Country Club. The camp site indoor space will be located at the Pool House. This space includes a gathering area of approximately 812 sq/feet. The campers have access to public restrooms/locker rooms. The outdoor space includes a swimming pool, tennis courts, golf course putting green, playground, and open fields. The facility is conducive to host a day camp program.

B. PROGRAM DESCRIPTION

Operation	Days and Times of Operation: Monday through Friday from 8:30am-3:30pm during the month of July and August.
Staffing	Adult Staff to Camper Ratio: 10:1

Training	Staff Training Content Covers: ☒ proper supervision ☒ program development for age groups ☒ behavior management ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

Findings: The camp provides camper and supervision for children between the ages of five and 11 during the hours of 8:30 AM and 3:30 PM Monday through Friday during the month of July and August. The camp has weekly and daily themes that emphasize a variety of areas including arts and crafts, sports, group games, golf, tennis, and swimming. The staff to camper ratio meets licensing standards. The staff are trained in proper supervision, behavior management, child protection, and program development for age groups. Plans for emergencies, rain, and regular camp PROGRAM operation meet licensing rule compliance.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM and SITEwas found to be compliant with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original SITE and PROGRAM licensesto thisday children's camp.

Jarrah Buch-Price	Jarrah Buch-Price	12/5/2024
Consultant's Signature	Printed Name/Licensing Consultant	Date
D. S. Ramsey	Deondra S. Ramsey	12/17/2024
Approved By:	Printed Name/ Manager	Date

MiLEAP is an equal opportunity employer/program.