STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

10/28/2025

Theresa Horne
Jackson YMCA
127 West Wesley
Jackson, MI 49201

RE: License #: CD380311494 and SD380311495
Jackson YMCA
127 West Wesley
Jackson, MI 49201

Dear Theresa Horne

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the licensing unit at 517-284-9730.

Sincerely,

James Vanden Heuvel

James Vanden Heuvel, Lead Camp Consultant
Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933
616-901-3730

enclosure

MICHIGAN DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT AND POTENTIAL
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License #:	CD380311494 and SD380311495
Licensee Name:	Jackson YMCA
Licensee Address:	127 West Wesley Jackson, MI 49201
Licensee Telephone #:	517-782-0537
Licensee Designee:	Megan Hunt
Name of Facility:	Jackson YMCA
Facility Address:	127 West Wesley Jackson, MI 49201
Facility Telephone #:	517-782-0537
Capacity:	100
Program Type:	Children's Day Camp and Campsite

II. Purpose of Addendum

A request was received by licensee designee, Megan Hunt to modify the capacity of the children's day camp and campsite to determine appropriate capacity of the facility.

III. Methodology

5/28/25	Contact-Document Received
6/03/25	Onsite Inspection Completed

IV. Description of Findings and Conclusions

On 5/28/25, the department received a written request from licensee designee, Megan Hunt to review the capacity terms of the children's camp and campsite licenses. She wrote the facility is nearing completion of the renovation and hope to offer day camp at the Jackson YMCA branch starting in July, 2025.

On 6/3/25, I conducted an onsite inspection at the camp facility with Megan Hunt. The building is a Jackson YMCA branch used for recreation and physical fitness programs. The facilities include a newly renovated building. Ms. Hunt identified the designated spaces for the children's camp indoor shelter as the "gym" (5200 sq/ft), the "classroom #1" multipurpose room (1075 sq/ft), and "racket #1" (581 sq.ft). The facility has indoor bathrooms available to support the capacity determination. The outdoor space includes 0.25 acres of usable children's play area including greenspace, proposed playground, and some designated parking lot area. Ms. Hunt stated there would be some use of parking lot spaces designated for camper play but it would be clearly marked and controlled for hazards such as traffic and roadway. The prior capacity of the campsite facility was listed as 250 campers. This capacity was not consistent with the methodology of available indoor space, outdoor space, and bathrooms. It was mutually agreed that the camp facilities, including indoor, outdoor, and bathrooms support the capacity of 100 campers.

V. Recommendation

I recommend the capacity terms of the campsite and camp program be modified from 250 campers to 100 campers.

James Vanden Heuvel 10/28/25

James Vanden Heuvel Date
Lead Licensing Consultant