STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

March 2, 2026

Thomas Graber
Grand Traverse Bay YMCA
3700 Silver Lake Drive
Traverse City, MI 49684

RE: License #: CD280290206 and SD280290210
Grand Traverse Bay YMCA Day Camp
3000 Racquet Club Dr.
Traverse City, MI 49686

Dear Mr. Graber:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact Camp Licensing Unit at 833-665-8116.

Sincerely,

James Vanden Heuvel

James Vanden Heuvel, Lead Licensing Consultant
Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933

enclosure

MICHIGAN DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
CAMP LICENSING UNIT
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License #:	CD280290206 and SD280290210
Licensee Name:	Grand Traverse Bay YMCA
Licensee Address:	3700 Silver Lake Drive Traverse City, MI 49684
Licensee Telephone #:	(231) 933-9622
Administrator/Licensee Designee:	Shannon Galla, Designee
Name of Facility:	Grand Traverse Bay YMCA Day Camp
Facility Address:	3000 Racquet Club Dr. Traverse City, MI 49686
Facility Telephone #:	(231) 933-9622
Capacity:	260
Program Type:	CAMP and CAMPSITE - DAY

II. Purpose of Addendum

A modification of the capacity terms of the camp and campsite license from 200 to 260 campers.

III. Methodology

10/01/2025	Contact- Document Received
10/22/2025	Inspection Completed-Onsite
03/02/2025	Camp Licensing File Review

IV. Description of Findings and Conclusions

On 10/1/25, the department received a request from YMCA youth sports and activities director, Cailin Miller, for modification of the day camp and campsite capacity of the Grand Traverse Bay YMCA located at 3000 Racquet Club Drive, Traverse City, MI 49684. Ms. Miller request read the facility will not remain open to the public or for membership use. It would be used exclusively for summer camp.

The request included square footage and floor plan of the facility. Ms. Miller requested to increase capacity from 200 to 260 campers. The submission included the following indoor spaces:

Main Floor Indoor Space/Area	Square Footage
Basketball Courts (South Courts)	12,971 sq/ft
Pickleball Courts (Middle Courts)	18,207 sq/ft
Upstairs Indoor Space/Area	
Room 1	775 sq/ft
Room 2	837 sq/ft
Room 3	693 sq/ft
Bathrooms	
Indoor:	1 Male (indoor)
	1 Female (indoor)
Outdoor:	3 dedicated Porta-johns, would increase to 6 with increased capacity.

On 10/22/25, I conducted an onsite inspection of Grand Traverse Bay YMCA - South facility. The location is a tennis/racquet club building. I reviewed the proposed indoor camper occupied spaces used for shelter and indoor activities. The first floor included large sport courts for play areas and activities. The indoor first floor space would support the goal of 260 campers using the indoor space criteria of 35 sq/ft per camper and 75 sq/ft gross motor for camper. The second

story space has only one means of egress and is not conducive to children's camp use space. There are three rooms upstairs but only one open stairwell. The facilities fire alarm system had recently been upgraded in the building.

The bathrooms available to campers included male and female locker rooms, main floor bathrooms, and port-johns. Using the toileting ratio identified in R400.11307, the campsite should allocate approximately eight stalls per gender and handwashing.

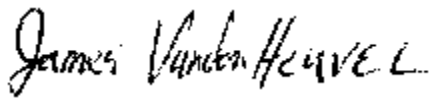
Toileting	Quantities
Boys (main)	2 stalls/2 sinks
Girls (main)	2 stalls/2 sinks
Male Locker Room	4 stalls/2 sinks
Female Locker Room	2 stalls/2 sinks
Port-johns (proposed)	6 units

The outdoor environment is over 6 acres and includes outdoor courts, sport fields, and hiking trails. The property is adjacent to the Boardman River and Boardman Valley Nature Preserve.

On 3/2/26, I reviewed the licensing file. The camp and campsite had a listed capacity of 200 campers. The camp had originally been licensed effective 2007 and there was no original licensing study report within the licensing record.

V. Recommendation

I recommend the capacity of this children's day camp and campsite be modified from 200 to 260 campers.



3/2/2026

James Vanden Heuvel Date
Lead Licensing Consultant