STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

October 13, 2026

Janell Kebler
United Church of Ovid
131 W. Front Street
Ovid, MI 48866

RE: Application #: CR080420688
Wesley Woods Elementary & Middle School Camp
1700 Clear Lake Street
Dowling, MI 49050

Dear Camp Administrator:

Attached is the Original Licensing Study Report for the above-mentioned camp. Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days. Failure to submit an acceptable corrective action plan will result in disciplinary action.

Please review the enclosed documentation for accuracy and contact the Camp Licensing Unit with any questions at 833-665-8116.

Sincerely,

Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933
MiLEAP-Camps@Michigan.gov

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CR080420688	Wesley Woods Elementary & Middle School Camp		5/14/2026		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
(989) 834-5958	131 W. Front Street		Ovid	MI	48866
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**	**State**	**Zip**
SR080200015	Wesley Woods	1700 Clear Lake	Dowling	MI	49050
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
(269) 721-8291	Janell Kebler		janellkebler@gmail.com		

PROGRAM Type	SITE Type	Licensee
Residential Camp	Existing Residential Campsite	Camp Only

METHODOLOGY

5/14/2026	Enrollment
5/14/2026	PSOR on Address Completed
7/23/2026	Policies/Procedures Approved
n/a	Pre-operational Onsite Completed (as applicable)

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

OUTDOOR	INDOOR	HIGH ADVENTURE
Acreage: 600 Water Supply: Private System Sewage: Public System Bodies of Water:Pool(s) Closest Hospital: more than 15 miles Other:	Sleeping: Cabins Dining:Dining Hall Health Area:Center Bathrooms: Indoor QFI: Not Applicable EHI:Not Applicable	High Adventure Activities Offered: canoeing, swimming, and archery

Findings: Wesley Woods Camp & Retreat is a licensed children's campsite (SR080200015) located in Barry County, Michigan, about 20 minutes northwest of Battle Creek. The site features a mix of comfortable lodging and rustic camp facilities nestled in woods and along a waterfront. There are also two large dining rooms, an indoor chapel, outdoor chapels overlooking the lake, swimming pool, and open fields for gatherings and programs. The nearest medical facility is Bronson Battle Creek Hospital, a 16-mile drive.

B. PROGRAM DESCRIPTION

Staff Training Plan	AGE GROUP	CAPACITY	GENDER	OPERATIONAL SEASON
Approved	From:5 To: 15	130	BOTH	SUMMER ONLY

Findings: The camp is a week-long faith-centered summer camp ministry designed for elementary and middle school campers. Camp includes outdoor activities, games, swimming, waterfront, archery, age-appropriate Bible study/devotions, small group time, unstructured time for rest, music and worship, and crafts.

C. RULE/STATUTORY VIOLATIONS

The children's residential camp were found to be in violation of the following statutes and administrative rules:

APPLICABLE RULE	
R 400.11109	**Staff.**
	(8) A camp shall have a written job description for each staff classification covered by these rules. The job description shall contain all of the following information: **(a) Duties.** **(b) Qualifications.** **(c) Education and training requirements.** **(d) Lines of authority.**
Findings: Job descriptions do not include qualifications. Written corrective action plan required.	
APPLICABLE RULE	
R 400.11109	**Staff.**
	(10) A camp shall ensure that the program content for the pre-camp training is in writing and includes all of the following information: **(a) The camp's philosophy, objectives, policies, and operating procedures.** **(b) Procedures and requirements of these rules related to each staff member's duties.** **(c) Camper behavior management.** **(d) Developmental needs of the population that is served.** **(e) Acceptable techniques of camper supervision.**
Findings: The staff training schedule did not provide enough detail and documentation that all of the required content was provided to staff during pre-camp training. Written corrective action plan required.	
APPLICABLE RULE	
R 400.11113	**Behavior Management.**
	(2) A camp shall include in the policy methods for the positive behavior management of campers.
Findings: The camp did not address positive behavior management techniques in th behavior management plan. Written corrective action plan required.	
APPLICABLE RULE	
R 400.11117	**Roster of campers; records.**
	(2) A camp shall keep records for each camper at the camp when in session. The records shall include all of the following information: **(a) The camper's name, age, and home address.** **(b) The authorized person's name, address, and telephone number and where the authorized person may be reached in case of emergency.** **(c) The dates of arrival and departure.** **(d) For each camper, identification of any special needs, limitations, and adaptations to assist in camper participation.**
Findings: The registration form does not include campers address or identification of any special needs, limitations or adaptations to assist a camper. Written corrective action plan required.	
APPLICABLE RULE	
R 400.11143	**Transportation policy statement; drivers and vehicles.**
	(1) A camp shall establish and follow written policies for program and emergency transportation. The policies shall include all of the following: **(a) Driver qualifications.** **(b) Vehicle inspection and maintenance.** **(c) Camper supervision.** **(d) Emergency evacuation.** **(e) Camper loading and unloading procedures.**
Findings: Written transportation policy needs to be updated to meet procedures specific to program operation. Written corrective action plan required.	

RECOMMENDATION

Upon receipt of an acceptable Corrective Action Plan, I recommend issuance of original residential camp license.

Approval:	Signature	Printed Name	Date
Consultant:	Jarrah Buch-Price	Jarrah Buch-Price	8/25/2026
Manager:	D.S. Ramsey	Deondra S. Ramsey	9/04/2026

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