GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

August 28, 2019

Avraham Schwartz
Camp Matziv
Ste 100
8170 McCormick Blvd
Skokie, IL 60076

RE: License #: CR140399299 and SR140399300
Camp Matziv
17585 McKenzie St.
Cassopolis, MI 49031

Dear Mr. Schwartz:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility and program.

Please review the enclosed documentation for accuracy and contact me with any questions. If I am unavailable and you need to speak to someone immediately, please contact James Vanden Heuvel, lead consultant, at (616) 901-3730.

Sincerely,

Becky Pasman, Licensing Consultant
Bureau of Community and Health Systems
322 E. Stockbridge Ave
Kalamazoo, MI 49001
(269) 303-2149

enclosure

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License #:	CR140399299
Licensee Name:	Camp Matziv
Licensee Address:	Ste 100 8170 McCormick Blvd Skokie, IL 60076
Licensee Telephone #:	(847) 440-4940
Administrator/Licensee Designee:	N/A
Name of Facility:	Camp Matziv
Facility Address:	17585 McKenzie St. Cassopolis, MI 49031
Facility Telephone #:	(847) 440-4940
Capacity:	450
Program Type:	CHILD CAMP - RESIDENTIAL

II. Purpose of Addendum

To determine compliance to all applicable rules and statutes

III. Methodology

An unannounced site inspection was completed on 07/17/2019. The inspection included program and site observations, interviews with administration, staff and campers, and a review of written documents pertaining to administrative Rule 109(7), Rule 117, Rule 119(3), and Rule 127.

IV. Description of Findings and Conclusions

The facility is in compliance with all applicable rules and statutes except for the following:

R 400.11109 Staff.

(7) A camp shall maintain a personnel record, collected before initial assignment, for each staff member, except medical professionals whose employing organization subcontracts with the camp to provide medical services and that already requires clearances and maintains a personnel file containing all required documentation and that may be reviewed at the employer's site. The record shall include all of the following information:

(d) Three statements of positive reference that are obtained before staff assignment and that are from persons unrelated to the staff member.

(f) Documentation from the Michigan Department of Human Services, the equivalent state or Canadian provincial agency, or equivalent agency in the country where the person usually resides, that any staff person age 21 or over has not been determined to be a perpetrator of child abuse or child neglect.

Personnel files reviewed revealed personal references, criminal history checks, and central registry clearances were not completed before assignment.

R 400.11119 Health Service Policy.

(3) A camp's health service policy shall cover all of the following subjects:
transportation to an emergency health care facility.

(d) First aid and health care supplies.

(i) Health officer staffing.

The Health Service Policy (HSP) did not contain physician contact information or a list of first aid and health care supplies.

R 400.11127 Camper health requirements.

(8) A camp shall maintain a permanent medical record that lists all of the following information:

(a) Date of treatment.
(b) Name of camper.
(c) Ailment.
(d) Treatment prescribed or medication dispensed.
(e) Identification of the person providing the treatment.

An interview with the health officer revealed camper prescription medications were present at the health center but an account of medications dispensed was not documented in a permanent medical record. This lack of practice is inconsistent with rule.

R 400.11127 Camper health requirements.

(9) A camp shall submit a written report, on forms furnished by the department, to the department if a camper dies or if a camper has an accident or illness that result in an overnight stay in a hospital or clinic or being sent home. A camp shall submit the report within 48 hours of the death, injury, or illness.

A camper injury resulting in being sent home occurred, but the camp administrator did not submit a report of the injury.

R 400.11149 Site safety; emergency procedures; use of facilities; equipment; fire safety orientation.

(1) A camp shall ensure that the site and facilities of a camp do not present a fire, health, or safety hazard.

I observed unsafe food storage and cleanliness practices in the dining hall and main lodge and unclean and unsafe health and fire safety hazards in sleeping quarters. The camp did not ensure the facility was safe of hazards.

V. Recommendation

On 8/2/2019, an acceptable corrective action plan for the above violations was submitted and approved. Therefore, I recommend continuation of the provisional license for this residential program and site.



8/28/19

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Becky Pasman Date
Licensing Consultant