GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 17, 2021

Kevin Troshak
Howell Area Parks and Recreation Authority
925 W. Grand River Ave.
Howell, MI 48843

RE: Application #: CD470407716 and SD470407717
Hive Five Summer Day Camp
925 W. Grand River Ave.
Howell, MI 48843

Dear Mr. Troshak:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, an original license is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids Office Support, at (616) 356-0101.

Sincerely,

Jarrah Buch-Price

Jarrah Buch-Price, Licensing Consultant
Bureau of Community and Health Systems
427 East Alcott
Kalamazoo, MI 49001
(269) 615-6200

enclosure

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License Number:	CD470407716
Applicant Name:	Howell Area Parks and Recreation Authority
Applicant Address:	925 W. Grand River Ave. Howell, MI 48843
Applicant Telephone #:	(517) 546-0693
Administrator/Licensee Designee:	Kevin Troshak
Name of Camp:	Hive Five Summer Day Camp
Name of Site:	Bennett Recreation Center
Site Number:	SD470407717
Site Address:	925 W. Grand River Ave. Howell, MI 48843
Telephone #:	(517) 546-0693
Application Date:	03/08/2021

Program Type	Gender	Capacity	From Age	Thru Age
Child Camp - Day	BOTH	50	5	12

II. METHODOLOGY

03/08/2021	Enrollment
03/18/2021	File Transferred to Field Office To J VandenHeuvel
03/25/2021	Contact - Document Sent Incomplete field letter sent requesting policies.
05/03/2021	Contact – Document Received Policies received for review.
05/25/2021	Inspection Completed On-site
05/28/2021	Contact - Document Sent Written policy review sent with technical assistance.
06/01/2021	Contact – Document Received Updated policies received.
06/04/2021	Contact - Document Sent Written policy review sent with technical assistance.
06/08/2021	Contact – Document Received Updated policies received.
06/08/2021	Contact - Document Sent Written policy review sent with technical assistance.
06/16/2021	Contact – Document Received Updated policies received.
06/16/2021	Contact - Document Sent Written policy review sent – policies approved.
06/17/2021	Inspection Completed-BCAL Full Compliance
06/17/2021	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Hive Five Summer Day Camp operates at the Bennett Recreation Center located in Howell, MI, within in Livingston County. The recreational facility includes a large multipurpose room, three classrooms, and bathrooms. The camp utilizes the tennis courts, gazebo, two playgrounds, sports field, large area of green space for outdoor program activities more than 50% of the day. The site meets compliance with licensing rules.

B. Program Description

The day camp includes a variety of age-appropriate activities for campers between the ages of five and 12 during the hours of 7:30am-5:30pm Monday through Friday. Each week is built around a different camp theme complete with activities tailored to that special theme. Campers at Hive Five Summer Day Camp participate in academics, dance, arts and crafts, nature ecology, sports, and group games. The camp provides off-site traveling to local parks and community attractions. The campers are arranged into age specific groups and supervised by adult staff. All staff are trained in proper supervisor, behavior management, child protection, and program development for age groups. Plans for emergencies, rain and regular camp operations meet licensing rule compliance.

C. Rule/Statutory Violations

The camp program and site were found to be compliant with applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of an original license to this children's day camp.

Jarrah Buch-Price

6/17/21

Jarrah Buch
Licensing Consultant

Date

Approved By:

Russell Misiak

6/17/21

Russell B. Misiak
Area Manager

Date