GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 21, 2021

Timothy Novak
City of New Baltimore
36535 Green Street
New Baltimore, MI 48047

RE: Application #: CD500403779 and SD500403781
New Baltimore Parks & Recreation Summer Day Camp
36300 Front Street
New Baltimore, MI 48047

Dear Mr. Novak:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, the original licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact Grand Rapids Office Support unit at 616-356-0100.

Sincerely,

James VandenHeuvel

James P. VandenHeuvel, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 901-3730

enclosure

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License Number:	CD500403779
Applicant Name:	City of New Baltimore
Applicant Address:	36535 Green Street New Baltimore, MI 48047
Applicant Telephone #:	(586) 725-2151
Administrator:	Timothy Novak
Name of Camp:	New Baltimore Parks & Recreation Summer Day Camp
Name of Site:	Burke Park
Site Number:	SD500403781
Site Address:	36300 Front Street New Baltimore, MI 48047
Telephone #:	(586) 725-0291
Application Date:	02/27/2020

Program Type	Gender	Capacity	From Age	Thru Age
Child Camp - Day	BOTH	90	6	12

II. METHODOLOGY

02/27/2020	Enrollment
03/04/2020	Application Incomplete Letter Sent Site Fee & Director 1326 sent back for signature.
01/25/2021	Application Complete/On-site Needed
03/18/2021	Inspection Completed On-site
06/21/2021	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Site Description

The day camp is held at Burke park in the city of New Baltimore. The site includes a public beach, pavilions, and bathrooms. The camp utilizes outdoor pavilions, fields, playground, and green space for outdoor program activities more than 50% of the day. The site meets compliance to host the day camp program.

B. Program Description

The camp provides care and supervision for children ages of six and 12 years of age during the hours of 7:30am-5:30pm Monday thru Friday. The activities include arts/crafts, campcraft, field games, and swimming. The campers are supervised by adult staff. The staff are trained in proper supervision, behavior management, child protection, and program development for age groups. Plans for emergencies, rain, and regular camp operations meet licensing rule compliance.

C. Rule/Statutory Violations

The camp Site and Program are in substantial compliance with applicable statutes and administrative rules.

IV. RECOMMENDATION

I recommend issuance of an original license to this child day camp and campsite.

James VandenHeuvel 6/21/21

_____

James P. VandenHeuvel Date

Licensing Consultant

Approved By:



6/22/21

_____

Russell B. Misiak Date
Area Manager