GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 3, 2022

Taylor McGinn
Boyne Highlands Resort
600 Highlands Dr.
Harbor Springs, MI 49740

RE: Application #: CD240409797 & SD240409798
The Highlands Adventure Camp
600 Highlands Dr.
Harbor Springs, MI 49740

Dear Ms. McGinn:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, an original PROGRAM and SITE license have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids Office Support, at (616) 356-0101.

Sincerely,

David Martin, Licensing Consultant
Bureau of Community and Health Systems
Ste 3
931 S Otsego Avenue
Gaylord, MI 49735
(989) 370-9334

enclosure

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License Number:	CD240409797
Applicant Name:	Boyne Highlands Resort
Applicant Address:	600 Highlands Dr. Harbor Springs, MI 49740
Applicant Telephone #:	(231) 526-3000
Licensee Designee:	Candice Lomaka
Name of Camp:	The Highlands Adventure Camp
Name of Site:	Boyne Highlands Resort
Site Number:	SD240409798
Site Address:	600 Highlands Dr. Harbor Springs, MI 49740
Telephone #:	(231) 526-3000
Application Date:	08/03/2021

Program Type	Gender	Capacity	From Age	Thru Age
Child Camp - Day	BOTH	60	5	12

II. METHODOLOGY

08/03/2021	Enrollment
08/05/2021	File Transferred to Field Office To J VandenHeuvel via SharePoint
08/18/2021	Inspection Completed On-site
03/24/2022	Application Complete/On-site Needed
03/24/2022	Contact – Document Received Updated application forms from T. McGinn
05/03/2022	Inspection Completed On-site
05/22/2022	Contact – Document Received Written Policy Review documents from T. McGinn
05/27/2022	Contact – Document Sent Written Policy Review approved
05/31/2022	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Site Description

The Highlands Adventure Camp is located on the grounds of Boyne Highlands Resort, a 435-acre year-round resort destination, located in Harbor Springs in Emmet County. The facility includes male/female ADA accessible bathrooms, an infirmary room, an indoor camper check-in/check-out area, a smaller group indoor games room, two large main lodge rooms located within Highlands Resort Lodge that have tables where the campers eat lunch. The grounds at Boyne Highlands feature a large field for groups games, multiple large grassy climbing hills, forest/woods to play in, an MDEQ licensed inground swimming pool, two zip lines, chairlift rides, horseback arena and stables, and area hiking trails. The area meets compliance with SITE licensing rule.

B. Program Description

The camp provides care and supervision for children between the ages of five and twelve during the hours of 8:00 am-6:00 pm June through August. Campers that have parents that work at the resort are given primary consideration for placement at the camp. Campers are involved in arts and crafts, kickball, running games, hikes, nature study, field games, swimming, archery, chairlift rides, horseback rides, and zip lines. Fieldtrips are planned throughout the summer via chairlift then foot from the top of Boyne Highlands Mountain back to the main lodge utilizing various trails. In addition, hiking on level terrain will occur on a regular basis. The staff to camper

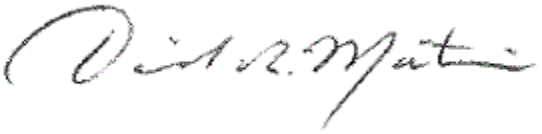
ratio meets licensing standards. The staff are trained in proper supervision, behavior management, child protection, and program development for age groups. Plans for emergencies, rain, and regular camp PROGRAM operation meet licensing rule compliance.

C. Rule/Statutory Violations

The camp was found compliant with applicable rules and statues.

IV. RECOMMENDATION

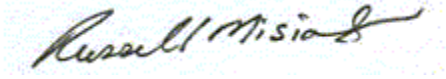
I recommend issuance of an original license to this children's day camp.



6/3/22

David Martin Date
Licensing Consultant

Approved By:



6/3/22

Russell B. Misiak Date
Area Manager