GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Lutricia Valentine
Rosedale Park Baptist Church
14179 Evergreen Road
Detroit, MI 48223

September 19, 2022

RE: Application #: CD820412967
RPBC Summer Day Camp
14179 Evergreen Road
Detroit, MI 48223

Dear Mrs. Valentine:

Attached is the Original Licensing Study Report for the above referenced facility. Due to the severity of the violations, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a original license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

James VandenHeuvel

James P. VandenHeuvel, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 901-3730

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**
**BUREAU OF COMMUNITY AND HEALTH SYSTEMS**
**LICENSING STUDY REPORT**

## I. IDENTIFYING INFORMATION

| | |
|---|---|
| **License Number:** | CD820412967 |
| **Applicant Name:** | Rosedale Park Baptist Church |
| **Applicant Address:** | 14179 Evergreen Road<br>Detroit, MI 48223 |
| **Applicant Telephone #:** | 313-657-2913 |
| **Licensee Designee:** | Lutricia Valentine |
| **Name of Camp:** | RPBC Summer Day Camp |
| **Name of Site:** | Rosedale Park Baptist Church |
| **Site Number:** | SD820409619 |
| **Site Address:** | 14179 Evergreen Road<br>Detroit, MI 48223 |
| **Telephone #:** | (313) 538-1180 |
| **Application Date:** | 06/09/2022 |

| Program Type | Gender | Capacity | From Age | Thru Age |
|---|---|---|---|---|
| Child Camp - Day | BOTH | 60 | 5 | 12 |

## II. METHODOLOGY

| | |
|---|---|
| 06/09/2022 | Enrollment |
| 06/10/2022 | Application Incomplete Letter Sent |
| 07/25/2022 | Inspection Completed On-site |
| 07/25/2022 | Inspection Completed-BCAL Sub. Compliance |
| 09/19/2022 | Corrective Action Plan requested and due by 10/04/2022 |

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Site Description

The day camp is held at Rosedale Park Baptist Church in Detroit within Wayne County. The site is a church building including classroom space, large meeting areas, bathrooms, gymnasium, and large grass/lawn area. The camp utilizes outside space including grass lawn space for camp activities for more than 50% of the day. The facility meets compliance to host a day camp PROGRAM.

### B. Program Description

The camp provides care and supervision for children between the ages of five and twelve during the hours of 8:00am and 6:00pm Monday through Friday. Campers are involved in arts and crafts, nature activities, sports, dance, drama, and academics. The staff are trained in proper supervision, behavior management, child protection, and program development for age groups. Plans for emergencies, rain and regular camp operations substantially meet licensing rule compliance.

### C. Rule/Statutory Violations

The camp PROGRAM and SITE were found to be compliant with applicable rules and statues except for the following:

**R 400.11109** **Staff.**

**(7) A camp shall maintain a personnel record, collected before initial assignment, for each staff member, except medical professionals whose employing organization subcontracts with the camp to provide medical services and that already requires clearances and maintains a personnel file containing all required documentation and that may be reviewed at the employer's site. The record shall include all of the following information:**

**(d) Three statements of positive reference that are obtained before staff assignment and that are from persons unrelated to the staff member.**

The personnel records did not include three statements of positive reference.

**R 400.11119 Health service policy.**

**(2) A camp shall establish the health service policy in consultation with, and reviewed annually by, a licensed physician.**

The camp did not have verification the health policy was reviewed by a licensed physician within the past year.

**R 400.11119 Health service policy.**

**(3) A camp's health service policy shall cover all of the following subjects:**
**(a) Procedures for camper health screening.**
**(b) Arrangements for on-call health care consultation services.**
**(c) Arrangements for emergency health care services and emergency transportation to an emergency health care facility.**
**(d) First aid and health care supplies.**
**(e) The storage and administration of prescription and nonprescription drugs and medications.**
**(f) Medical procedures for camper trips away from a campsite.**
**(g) Procedures for daily observation of each camper's physical state.**
**(h) Procedures for prompt and responsive notification of the camper's authorized person.**
**(i) Health officer staffing.**
**(j) Procedures for preventing disease transmission/universal precautions equivalent to the procedures in the American Red Cross manual number 655107, which is adopted by reference in R 400.11103.**

The health services policy did not contain all the required subjects.

**R 400.11121 Health care staff: day camp.**

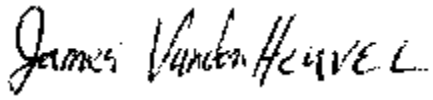
**(1) A day camp that has less than 20% of its campers with disabilities shall have, at a minimum, an agreement for the provision of emergency medical services with the**

**local emergency services provider or EMT that is within a 5-minute response time, or employ a health officer, as defined in R 400.11122 (1) and (3), who is on duty at the camp during all hours there are campers present.**

The camp did not have a written agreement with local EMS.

## IV. RECOMMENDATION

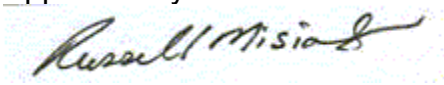
Upon receipt of an acceptable written corrective action plan, I recommend issuance of Children's PROGRAM and SITE license.



9/19/22

James P. VandenHeuvel — Date
Licensing Consultant

Approved By:



9/19/22

Russell B. Misiak — Date
Area Manager