7/31/2023

Ashley Schmitz
KE East LLC, dba, KE Camps
174 Tamarack Circle
Skillman, NJ 08558

RE: Application #: CD410416274 and SD410416276
Camp Egypt Valley
7333 Knapp St. NE
Ada, MI 49301

Dear Applicant,

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original SITE and PROGRAM licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

Jarrah Buch-Price

Jarrah Buch-Price
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(269) 615-6200

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Licensing and Regulatory Affairs

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CD410416274	Camp Egypt Valley		04/17/2023		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
(877) 671-2267	174 Tamarack Circle		Skillman	NJ	08558
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**		**Zip**
SD410416276	Egypt Valley Country Club	7333 Knapp St. NE	Ada		49301
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
(616) 676-2626	Ashley Schmitz		ashley@kecamps.com		

Is the PROGRAM applicant the same as SITE Applicant/Licensee?
☒ Yes ☐ No

Terms: Gender: Both From Age: 5 To Age: 11 Capacity: 26

PROGRAM Type
☒ Day ☐ Residential ☐ Troop ☐ Travel ☐ Adult Camp

Camp SITE Type
☒ Day Site ☐ Residential Site

METHODOLOGY

04/17/2023	Enrollment
04/25/2023	Application Incomplete Letter Sent - Request for licensing fee and FP-1326 for Director
04/25/2023	Contact - Document Sent - request for policies and procedures
05/01/2023	Contact - Document Received - Licensing fee and FP-1326 for Director
05/16/2023	Contact - Document Received - Policies and procedures received
05/24/2023	Inspection Completed On-site
05/31/2023	Contact - Document Sent - Written policy review sent with technical assistance.
06/08/2023	Contact- Document Sent - Written policy review, policies approved.
06/12/2023	Contact - Document Received - FP-1326 for new director.

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor	☒ Acreage: 357	☒ Water Supply: Public	☒ Sewage: Public	Bodies of Water: ☐ Lake(s) ☐ Pond(s) ☐ River(s) ☒ Pool(s)		☐ Other:	
Indoor	Sleeping ☐ Dormitory ☐ Cabins ☐ Tents ☒ None	Dining ☐ Dining Hall ☒ Outdoor	Health Area ☐ Center ☐ Office ☒ Isolation	Activity Area(s) ☐ Classrooms ☐ Craft Rooms ☐ Gym ☒ Multipurpose ☐ Indoor pool(s)	Bathroom(s) ☒ Indoor ☐ Portable ☐ Accessible	Fire Safety: QFI N/A	Env. Health: EHI approved
High Adventure	Aquatics ☒ Swimming ☐ Sailing ☐ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide	Target ☐ Archery ☐ Riflery ☐ Other:	Trail Sport ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other:	Adventure ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics	Travel ☐ Day Trips ☐ Overnight Off-site	Other: ☐ ☐ Winter Sports: ☐ ☐	

Findings: This camp SITE is located at Egypt Valley Country Club in Ada within Kent County. The camp includes a central club house with meeting space, private restrooms, outdoor swimming pool, tennis courts, golf course, playground, patio, and greenspace. The SITE meets compliance with licensing rules.

B. PROGRAM DESCRIPTION

Operation	Days and Times of Operation: The camp operates five days a week from 9:00am-3:00pm duirng the months of June and July.
Staffing	Adult Staff to Camper Ratio: The adult to camper ratio outlined in policy meets the requirements in administrative rules.

Training	Staff Training Content Covers: ☒ proper supervision ☒ program development for age groups ☒ behavior management ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

Findings: The camp program policies, operating procedures, and camper forms were reviewed and approved. The camp program includes activities to be outside at least 51% of the time. Special themes are incorporated into each week with special activities centered around the theme. The activities include arts/crafts, group games, STEM activities, golf, tennis, and swimming.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM and SITE were found to be compliant with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original SITE and PROGRAM licenses to this day children's camp.

Jarrah Buch-Price	Jarrah Buch-Price	7/21/2023
Consultant's Signature	Printed Name/Licensing Consultant	Date
Russell Misiak	Russell Misiak	7/21/2023
Approved By:	Printed Name/Area Manager	Date

LARA is an equal opportunity employer/program.