STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

August 15, 2024

Tony McCaul
Critter Barn
2950 80th Ave.
Zeeland, MI 49464

RE: Application #: CD700418203 and SD700418205
Critter Barn
2950 80th Ave.
Zeeland, MI 49464

Dear Applicant,

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original SITE and PROGRAM licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

Jarrah Buch-Price

Jarrah Buch-Price
Camp Licensing Unit
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
269-615-6200

# CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

## IDENTIFYING INFORMATION

| PROGRAM License Number | PROGRAM (Camp) Name | | Application Date | | |
|---|---|---|---|---|---|
| CD700418203 | Critter Barn | | 01/22/2024 | | |
| **PROGRAM Phone Number** | **PROGRAM Applicant Address** | | **City** | **State** | **Zip** |
| (269) 838-5713 | 2950 80th Ave. | | Zeeland | MI | 49464 |
| **SITE License Number** | **SITE Name** | **Camp SITE Address** | **City** | **State** | **Zip** |
| SD700418205 | Critter Barn | 2950 80th Ave. | Zeeland | MI | 49464 |
| **Camp SITE Telephone** | **Applicant/Licensee Designee Name** | | **E-Mail** | | |
| 2950 80th Ave. | Tony McCaul | | tony@critterbarn.org | | |

Is the PROGRAM applicant the same as SITE Applicant/Licensee?
☒ Yes ☐ No

Terms: Gender: Both From Age: 6 To Age: 16 Capacity: 40

PROGRAM Type
☒ Day ☐ Residential ☐ Troop ☐ Travel ☐ Adult Camp

Camp SITE Type
☒ Day Site ☐ Residential Site

## METHODOLOGY

| | |
|---|---|
| 01/22/2024 | Enrollment |
| 01/25/2024 | Application Incomplete Letter Sent Request for licensing fee and background clearance for director |
| 02/14/2024 | PSOR on Address Completed |
| 02/14/2024 | Contact - Document Sent: Field incomplete letter sent requesting policies and procedures |
| 02/14/2024 | Inspection Completed-Env. Health : A |
| 02/15/2024 | Contact - Document Received: Background clearances received for director |
| 02/20/2024 | Contact - Document Received: Licenisng fee received |
| 02/21/2024 | Inspection Completed On-site |
| 05/13/2024 | Contact - Document Received: Policies and procedures received |
| 05/29/2024 | Contact - Document Sent: Written policy review sent, technical assistance provided |
| 05/30/2024 | Contact - Document Received: Update policies and procedures received |
| 06/07/2024 | Contact - Document Sent: Written policy review sent, policies approved |
| 06/07/2024 | Inspection Completed-BCAL Full Compliance |

## DESCRIPTION OF FINDINGS

### A. SITE DESCRIPTION

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Outdoor | ☒ Acreage: 36 acres | ☒ Water Supply: Public | ☒ Sewage: Private Sewer | Bodies of Water: ☐ Lake(s) ☐ River(s) ☐ Pond(s) ☐ Pool(s) | | ☐ Other: | |
| Indoor | Sleeping ☐ Dormitory ☐ Cabins ☐ Tents ☒ None | Dining ☐ Dining Hall ☒ Outdoor | Health Area ☐ Center ☒ Office ☐ Isolation | Activity Area(s) ☒ Classrooms ☐ Craft Rooms ☐ Gym ☒ Multipurpose ☐ Indoor pool(s) | Bathroom(s) ☒ Indoor ☐ Portable ☐ Accessible | Fire Safety: QFI N/A | Env. Health: EHI approved |
| High Adventure | Aquatics ☐ Swimming ☐ Sailing ☐ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide | Target ☐ Archery ☐ Riflery ☐ Other: | Trail Sport ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other: | Adventure ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics | Travel ☐ Day Trips ☐ Overnight Off-site | Other: ☐ ☐ Winter Sports: ☐ ☐ | |

Findings: The campsite is an educational family farm open to the public in Zeeland, MI, with over 200 farm animals. The camp utilizes the hoop barns, big red barn, classrooms, animal barns, pavilion, and bathrooms. The campsite meets applicable licensing rules.

### B. PROGRAM DESCRIPTION

| | |
|---|---|
| Operation | Days and Times of Operation: Critter Barn operates camp programs between 9:30am to 4:00pm during the months of June, July, and August. |

| | |
|---|---|
| Staffing | Adult Staff to Camper Ratio: The adult to camper ratio outlined in policy meets the requirements in administrative rules. |
| Training | Staff Training Content Covers: ☒ proper supervision ☒ program development for age groups ☒ behavior management ☒ child protection ☒ plans for emergencies, rain, and regular camp operations.<br>Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No |

Findings: Critter Barn is a teaching farm that provides hands-on education and real farm experiences to campers ages 5 to 16. The camper program is focused on agricultures, farm exploration, and animal care. The camp program is an opportunity for campers to experience agriculture hands-on in an urban environment. The camp meets applicable licensing rules for emergency procedures, ratios, training, policies, and plans.

### C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM and SITE were found to be compliant with statute and administrative rules.

## RECOMMENDATION

I recommend issuance of an original SITE and PROGRAM licenses to this day children's camp.

| | | |
|---|---|---|
| Jarrah Buch-Price | Jarrah Buch-Price | 8/13/2024 |
| Consultant's Signature | Printed Name/Licensing Consultant | Date |
| Richard Lower | Richard Lower | 8/14/2024 |
| Approved By: | Printed Name/ Manager | Date |

**MiLEAP is an equal opportunity employer/program.**