STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

October 21, 2024

Michelle Laidler
Pinewood Trails
3656 Stanley Rd
Columbiaville, MI 48421

RE: Application #: CD440418520
Pinewood Trails Forest School
2062 Ferns Rd.
Lapeer, MI 48446

Dear Ms. Laidler,

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original PROGRAM license has been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

James Vanden Heuvel

James Vanden Heuvel
Camp Licensing Unit
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
616-901-3730

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CD440418520	Pinewood Trails Forest School		4/29/24		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
810-358-9768	3656 Stanley Rd.		Columbiaville	MI	48421
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**	**State**	**Zip**
SR440200124	Camp LAEL	2062 Ferns Rd.	Lapeer	MI	48446
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
810-664-6795	Michelle Laidler		admin@pinewoodtrailsforestschool.com		

Is the PROGRAM applicant the same as SITE Applicant/Licensee? ☐ Yes ☐ No

Terms: Gender: Both From Age: 3 Capacity: 20 To Age: 10

PROGRAM Type: ☒ Day ☐ Residential ☐ Troop ☐ Travel ☐ Adult Camp

Camp SITE Type: ☒ Day Site ☐ Residential Site

METHODOLOGY

04/29/2024	Enrollment
06/26/2024	Contact- Document Received-updated application
08/28/2024	Contact- Document Received-policies for review
08/29/2024	Contact-Document Sent-written policies review document requesting updates
09/03/2024	Contact-Document Received- updated policies for review
09/12/2024	Contact-Document Sent-written policies review document requesting updates
10/02/2024	Inspection Completed Onsite
10/15/2024	Contact-Document Received-policies update provided
10/15/2024	Inspection Completed-Full Compliance

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor	☒ Acreage: 240	☒ Water Supply: Public	☒ Sewage: Private Sewer	Bodies of Water: ☒ Lake(s) ☐ Pond(s) ☐ River(s) ☐ Pool(s)		☐ Other:	
Indoor	Sleeping ☒ Dormitory ☒ Cabins ☐ Tents ☐ None	Dining ☒ Dining Hall ☒ Outdoor	Health Area ☒ Center ☐ Office ☐ Isolation	Activity Area(s) ☒ Classrooms ☐ Craft Rooms ☒ Gym ☒ Multipurpose ☐ Indoor pool(s)	Bathroom(s) ☒ Indoor ☐ Portable ☐ Accessible	Fire Safety: QFI approved	Env. Health: EHI approved
High Adventure	Aquatics ☒ Swimming ☐ Sailing ☒ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide	Target ☒ Archery ☐ Riflery ☐ Other:	Trail Sport ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other:	Adventure ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics	Travel ☐ Day Trips ☐ Overnight Off-site	Other: ☒ blobbing ☐ Winter Sports: ☐ ☐	

Findings: The proposed day camp is utilizing a licensed residential campsite named Camp LAEL (SR440200124). The campsite includes over 240 acres of woodlands, trails, open fields, lakefront/waterfront area, and target sports. The campsite is located on the shores of Skinner Lake. The day camp has access to the outdoor areas including woodlands, open fields, and trails. The campsite also includes cabins, dormitory, dining hall, health lodge, and multipurpose buildings. The day camp program will utilize the main lodge including the lower level classroom and meeting area. The space is designated for the day camp program through agreement with the Camp LAEL leadership. The sheltering space is conducive to provide protection from inclement weather. The main lodge building also includes bathrooms for camper use. The campsite meets applicable licensing rules to host this children's day camp.

B. PROGRAM DESCRIPTION

Operation	Days and Times of Operation: Monday thru Thursday, School Year (September through May)
Staffing	Adult Staff to Camper Ratio: At least 1 adult to 10 campers.

Training	Staff Training Content Covers: ☒ proper supervision ☒ program development for age groups ☒ behavior management ☒ child protection ☐ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

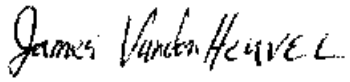
Findings: This day camp program primarily serves early childhood campers between the ages of 3-6 years old. At times the program may serve children up to age 10 years old. The day camp operation is a school year program through September thru May. The day camp staff have training and experience in education and outdoor programming. The camp has policies/procedures for responding to emergencies as well as regular camp operations. The day camp meets applicable licensing rules.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM were found to be compliant with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original PROGRAM license to this day children's camp.

	James Vanden Heuvel	10/15/2024
Consultant's Signature	Printed Name/Licensing Consultant	Date
	Richard Lower	10/18/2024
Approved By:	Printed Name/ Director, OST & Camp Licensing	Date

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