STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

February 3, 2025

Kevin Troshak
Howell Area Parks and Recreation Authority
925 W. Grand River Ave.
Howell, MI 48843

RE: License #: CD470407716 and SD470407717
Hive Five Summer Day Camp
925 W. Grand River Ave.
Howell, MI 48843

Dear Kevin Troshak:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the licensing office at 517-284-9730

Sincerely,

James Vanden Heuvel

James Vanden Heuvel, Lead Licensing Consultant
Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933

enclosure

MICHIGAN DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
CAMP LICENSING UNIT
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License #:	CD470407716
Licensee Name:	Howell Area Parks and Recreation Authority
Licensee Address:	925 W. Grand River Ave. Howell, MI 48843
Licensee Telephone #:	517-579-2861
Licensee Designee:	Kevin Troshak
Name of Facility:	Hive Five Summer Day Camp
Facility Address:	925 W. Grand River Ave. Howell, MI 48843
Facility Telephone #:	(517) 579-2861
Capacity:	75
Program Type:	CHILD CAMP – DAY

II. Purpose of Addendum

The licensee designee requested a modification of capacity for the children's day camp and campsite from 50 to 75 campers.

III. Methodology

01/02/2025	Contact-Document Received
01/23/2025	Contact-Face to Face: Onsite Inspection

IV. Description of Findings and Conclusions

On 1/2/25, the department received an email from licensee designee, Kevin Troshak requesting a site review of the day camp space to determine the approved increased capacity of the camp.

On 1/23/25, I conducted an onsite inspection at the Howell Area Parks and Recreation Authorities, Bennett Recreation Center. Mr. Troshak provided a tour of the building and camper use areas. He stated the camp is currently licensed for 50 campers. Mr. Troshak stated the goal would be to have 75 camper capacity. The Bennett Recreation Center is a single story compartmentalized building that is used for after-school programming for teens, community recreation programs, and houses has a licensed pre-school program during the school year. During the summer, the building and outdoor space is used a children's day camp. The tour revealed upon entry a large multi-purpose room with basketball hoops measuring 42 ft x 50 ft. Around the perimeter of the multi-purpose room, there were classroom areas, director office, storage room, kitchen, access hallways to bathrooms. Mr. Troshak stated the day camp spends more than 51% of the time outdoor doors but some program activities occur within the building. He explained the "preschool" space measuring 21 ft x 14 ft would be used as a STEM activity room, the "senior room" measuring 25 ft x 21ft would be used as a multipurpose craft room, the "bread room" measuring 25 ft x 21 ft would be used as a game room with activities, the "Office room" measuring 14 ft x 21 ft would be used as an art room, and the "other office room" measuring 21 ft x 14 ft would be used as a sitting/reading room. The facility has a designated health area within the camp office. Mr. Troshak provided access to the bathroom areas designated as "womens" with 2 stalls and 1 sink as well as the "mens" with 3 stalls and 1 sink. Mr. Troshak stated the facility will also include two seasonal porta-johns close to the outdoor property where the campers spend more time.

I toured the outdoor environment. The campsite property has approximately 3.5 acres including the building, parking lot, tennis courts, playground and open fields. The indoor and outdoor facilities are conducive for the recommended capacity.

V. Recommendation

I recommend the capacity be modified from 50 to 75 campers.

James Vanden Heuvel 2/3/25

James Vanden Heuvel Date
Lead Licensing Consultant