STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

April 22, 2025

Karie Roman
Shady Trails Day
6880 N Shady Trails
Northport, MI 49670

RE: License #: CD450238223 and SD450200131
Shady Trails Day
6880 N. Shady Trails
Northport, MI 49670

Dear Ms. Roman:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. If I am not available and you need to speak to someone immediately, please contact the licensing office at 517-284-9730.

Sincerely,

James Vanden Heuvel

James Vanden Heuvel, Lead Camp Consultant
Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933

enclosure

MICHIGAN DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
CAMP LICENSING UNIT
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License #:	CD450238223
Licensee Name:	SPOTCO LLC
Licensee Address:	6880 N Shady Trails Northport, MI 49670
Licensee Telephone #:	(231) 386-9880
Licensee Designee:	Karie Roman
Name of Facility:	Shady Trails Day
Facility Address:	6880 N. Shady Trails Northport, MI 49670
Facility Telephone #:	(231) 386-9880
Capacity:	120
Program Type:	CHILD CAMP - DAY

II. Purpose of Addendum

A request to modify the capacity of the day camp and campsite from 115 to 120 campers.

III. Methodology

04/22/2025	Contact- Document
04/22/2025	File Review

IV. Description of Findings and Conclusions

On 4/22/25, the department received an email from camp director, Karie Roman. She wrote “I have the approval letter from the health department to increase our enrollment by five campers and one staff member.” Ms. Roman requested to update the capacity of the terms of the license from 115 campers to 120 campers.

I reviewed the attached letter from the Benzie-Leelanau District Health Department environmental sanitarian. The letter read “*This letter serves as approval from the Health Department for a slight increase in the number of day campers at Shady Trails Camp in Northport, beginning this summer (2025). Specifically, your recent request to add 5 or more day campers a s well as 1 additional employee to your roster. The review and evaluation of the septic systems under evaluation No. L24-007R in March 2024 found that the systems are adequate for the number of day campers (115) and employees (21) reported at that time, and this added use totaling 120 kids and 22 employees for the upcoming season is still adequate for the existing septic systems. As previously mentioned, I would recommend spacing out the usage of the septic systems so as to not inundate just one or two systems at once, and please remember to have the septic tanks pumped to prevent backups.”*

I reviewed camp facility licensing file. The file revealed the camp had requested and been approved capacity change from 100 to 115 campers in March 2024. The original licensing study report, addendum dated 3/27/24 provided a detailed description of the onsite inspection on 3/18/24 including square footage of buildings, toileting facilities, and outdoor description. The indoor sheltering space, outdoor environment, and toilet facilities support the increase to 120 campers.

V. Recommendation

I recommend the increase of 115 to 120 campers.

James Vanden Heuvel 4/22/25

James Vanden Heuvel Date
Lead Licensing Consultant