STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

June 9, 2025

Patrice Hawkins
City of St. Clair
547 N. Carney Drive
St. Clair, MI 48079

RE: Application #: CD740419170 & SD740419127
Youth Activities Program for Summer (YAPS)
795 N. Carney Drive
St. Clair, MI 48079

Dear Patrice Hawkins:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original SITE and PROGRAM licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. If I am not available, and you need to speak to someone immediately, please contact the licensing unit at 517-284-9730.

Sincerely,

James Vanden Heuvel

James Vanden Heuvel, Lead Camp Consultant
Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933
616-901-3730

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CD740419170	Youth Activities Program for Summer (YAPS)		12/09/2024		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
(810) 329-7121	547 N. Carney Drive		St. Clair	MI	48079
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**	**State**	**Zip**
SD740419127	Greig Park	795 N. Carney Drive	St. Clair	MI	48079
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
(810) 329-7121	Patrice Hawkins		phawkins@cityofstclair.com		

Is the PROGRAM applicant the same as SITE Applicant/Licensee?
☒ Yes ☐ No

Terms: Gender: Both Capacity: 60
From Age: 5 To Age: 13

PROGRAM Type
☒ Day ☐ Residential ☐ Troop ☐ Travel

SITE Type
☒ New Day Site ☐ New Residential Site
☐ Existing Day Site ☐ Existing Residential Site

METHODOLOGY

12/09/2024	Enrollment
01/27/2025	File Transferred to Office
01/27/2025	Inspection Completed On-site
02/05/2025	PSOR on Address Completed No Findings
03/26/2025	Written Policies Received for Review
04/11/2025	Written Policies Approved
04/11/2025	Recommend License Issuance

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor	☒ Acreage: 36	☒ Water Supply: Public	☒ Sewage: Public	Bodies of Water: ☐ Lake(s) ☐ Pond(s) ☐ River(s) ☐ Pool(s)		☒ Other: Public Park	
Indoor	Sleeping ☐ Dormitory ☐ Cabins ☐ Tents ☒ None	Dining ☐ Dining Hall ☒ Outdoor	Health Area ☐ Center ☒ Office ☒ Isolation	Activity Area(s) ☒ Classrooms ☐ Craft Rooms ☐ Gym ☐ Multipurpose ☐ Indoor pool(s)	Bathroom(s) ☒ Indoor ☒ Portable ☒ Accessible	Fire Safety: QFI N/A	Env. Health: EHI: N/A
High Adventure	Aquatics ☒ Swimming ☐ Sailing ☐ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide	Target ☐ Archery ☐ Riflery ☐ Other:	Trail Sport ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other:	Adventure ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics	Travel ☒ Day Trips ☐ Overnight Off-site	Other: ☐ ☐ Winter Sports: ☐ ☐	

Findings: This day campsite is located at Greig Park in St. Clair County, at 795 N. Carney Dr. St. Clair, MI. The park includes a playground, basketball and volleyball courts, a hockey area, woodland hiking trails, a designated pavilion, 2 Porta-Potties, and access to the St. Clair City Hall building for shelter. The campsite meets applicable camp licensing rules.

B. PROGRAM DESCRIPTION

Operation Schedule Period (days, times, season)	Summer only, Monday-Friday, 9:30-2:30pm
Staffing (Adult Staff to Camper Ratio)	1 Adult to 10 Campers maximum

Training (Staff Training Content and Time)	☒ proper supervision ☒ behavior management ☒ program development for age groups ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

Findings: This day camp program operates 6 weeks during the summer. The program is sponsored by the St. Clair Recreation Department. The camp offers games, crafts, special events, and field trips. The camp has the applicable program and emergency policies. The camp staff are trained in child protection, program operation, supervision, and behavior management. This day camp meets applicable camp licensing rules.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM and SITE were found to be in substantial compliance with statute and administrative SELECT

RECOMMENDATION

I recommend issuance of an original SITE and PROGRAM licenses to this day children's camp.

James Vanden Heuvel	James Vanden Heuvel	6/9/2025
Consultant's Signature	Printed Name/Licensing Consultant	Date
D. S. Ramsey	Deondra S. Ramsey	6/9/2025
Approved By:	Printed Name/ Manager	Date

MiLEAP is an equal opportunity employer/program.

Commented [JV1]: @Ramsey, Deondra (MiLEAP) please review and sign

Commented [DR2R2]: signed