STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

June 5, 2025

Lauren Wright
Detroit Parks and Recreation
115 Erskine St.
Detroit, MI 48201

RE: Application #: CD820419180 and SD820419181
Williams Outdoor Camp @ Williams Recreation Center
8431 Rosa Parks Blvd.
Detroit, MI 48206

Dear Lauren Wright

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original SITE and PROGRAM licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. If I am not available, and you need to speak to someone immediately, please contact the licensing unit at 517-284-9730.

Sincerely,

James VandenHeuvel

James Vanden Heuvel, Lead Camp Consultant
Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933
616-901-3730

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CD820419180	Williams Outdoor Adventure Camp		1/23/25		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
313-656-9457	8431 Rosa Parks Blvd.		Detroit	MI	48206
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**	**State**	**Zip**
SD820419181	Williams Recreation Center	8431 Rosa ParksBlvd.	Detroit	MI	48206
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
313-656-9457	Lauren Wright		Lauren.wright@detroitmi.gov		

Is the PROGRAM applicant the same as SITE Applicant/Licensee?
☒ Yes ☐ No

Terms: Gender: Both Capacity: 65
From Age: 4 To Age: 12

PROGRAM Type
☒ Day ☐ Residential ☐ Troop ☐ Travel

SITE Type
☒ New Day Site ☐ New Residential Site
☐ Existing Day Site ☐ Existing Residential Site

METHODOLOGY

01/23/25	Enrollment
02/28/25	Application Fee received
04/08/25	Inspection Completed -Onsite
06/05/25	Inspection in Full Compliance
06/05/25	Recommend License Issuance

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor

☒ Acreage: 3
☒ Water Supply: Public
☒ Sewage: Public
Bodies of Water:
☐ Lake(s) ☐ Pond(s)
☐ River(s) ☐ Pool(s)
☒ Other: community park

Indoor

Sleeping
☐ Dormitory
☐ Cabins
☐ Tents
☒ None

Dining
☐ Dining Hall
☒ Outdoor

Health Area
☐ Center
☒ Office
☐ Isolation

Activity Area(s)
☒ Classrooms
☐ Craft Rooms
☒ Gym
☒ Multipurpose
☒ Indoor pool(s)

Bathroom(s)
☒ Indoor
☐ Portable
☐ Accessible

Fire Safety: QFI N/A

Env. Health: EHI: N/A

High Adventure

Aquatics
☒ Swimming
☐ Sailing
☐ Canoe/kayak
☐ Waterskiing
☐ Tubing
☐ Waterslide

Target
☐ Archery
☐ Riflery
☐ Other:

Trail Sport
☐ Biking
☐ Horseback
☐ Go Carts
☐ Other:

Adventure
☐ Low Obstacle
☐ High Ropes
☐ Rappelling
☐ Climbing
☐ Zipline
☐ Gymnastics

Travel
☒ Day Trips
☐ Overnight Off-site

Other:
☐
☐
Winter Sports:
☐
☐

Findings: This day campsite is located at the Joseph Walker Williams Recreation Center and city park. The multipurpose recreation facility includes an indoor gym, a pool, large multipurpose rooms, and classroom areas for public and private use. The outdoor space where the proposed day camp will operate includes a walking track, a playground, a splash pad, multiple pavilions, and open fields. The facility includes sufficient designated areas for camper use at the “pit” multipurpose room. There are also areas such as a library, an arts/crafts room, and conference room spaces for intermittent use. The facility has sufficient bathrooms to accommodate the day camp capacity. This facility meets the applicable camp licensing rules to host a day camp operation.

B. PROGRAM DESCRIPTION

Operation Schedule Period (days,times,season)	Monday-Friday, 8:00-5:00pm, summer operation.
Staffing (Adult Staff to Camper Ratio)	The day camp operation has a ratio of at least 1 adult to 10 school age campers.

Training (Staff Training Content and Time)	☒ proper supervision ☒ behavior management ☒ program development for age groups ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

Findings: The Williams Outdoor Day Camp is a community-centered program designed to nurture youth development, promote healthy living, and encourage social responsibility in a safe and supportive environment. The mission of the camp is to provide a local, engaging space where children can enhance their academic, physical, and social skills through structured, holistic programming. Core activities at the camp include academic support, arts exposure, physical activity, service learning, and the provision of nutritious meals and snacks. The program operates Monday through Friday during the summer months and is guided by trained team members including camp director(s), playleaders, and support staff. This day camp program meets applicable licensing rules.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM and SITE were found to be in substantial compliance with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original SITE and PROGRAM licenses to this day children's camp.

	James Vanden Heuvel	6/5/2025
Consultant's Signature	Printed Name/Licensing Consultant	Date
	Deondra S. Ramsey	6/5/2025
Approved By:	Printed Name/ Manager	Date

Commented [JV1]: @Ramsey, Deondra (MiLEAP) please review and sign. Thx.

Commented [DR2R2]: signed

MiLEAP is an equal opportunity employer/program.