STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

September 16, 2025

Robert Wandel
ODC Network
4214 56th Avenue
Holland, MI 49423

RE: Application #: CD700418684 and SD700418510
ODC Network Literacy Adventure Camp-Holland West Elementary
500 W. 24th St.
Holland, MI 49423

Dear Robert Wandel:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original SITE and PROGRAM licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. If I am not available, and you need to speak to someone immediately, please contact the licensing unit at 517-284-9730.

Sincerely,

James Vanden Heuvel

James Vanden Heuvel, Lead Camp Consultant
Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933
616-901-3730

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
	ODC Network Literacy Adventure Camp-Holland West		July 17, 2024		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
616-554-5384	4214 56th Avenue		Holland	MI	49423
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**	**State**	**Zip**
SD700418510	Holland West Elementary	500 W 24th Ave.	Holland	MI	49423
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
616-554-5384	Robert Wandel		bob@outdoordiscovery.org		

Is the PROGRAM applicant the same as SITE Applicant/Licensee?
☒ Yes ☐ No

Terms: Gender: Both From Age: 5 To Age: 12 Capacity: 101

PROGRAM Type	SITE Type
☒ Day ☐ Residential ☐ Troop ☐ Travel	☒ New Day Site ☐ New Residential Site ☐ Existing Day Site ☐ Existing Residential Site

METHODOLOGY

07/24/24	Enrollment
07/24/24	File Transferred to Field Office
05/21/25	Written Documents Received for Review
03/26/25	PSOR on Address Completed
05/27/25	Written Documents Sent- Approved
07/23/25	Inspection Completed - Onsite
07/23/25	Inspection in Full Compliance

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor	☒ Acreage: 4 acres	☒ Water Supply: Public	☒ Sewage: Public	Bodies of Water: ☐ Lake(s) ☐ River(s) ☐ Pond(s) ☐ Pool(s)		☒ Other: School Building	
Indoor	Sleeping ☐ Dormitory ☐ Cabins ☐ Tents ☒ None	Dining ☐ Dining Hall ☒ Outdoor	Health Area ☐ Center ☒ Office ☒ Isolation	Activity Area(s) ☒ Classrooms ☐ Craft Rooms ☒ Gym ☒ Multipurpose ☐ Indoor pool(s)	Bathroom(s) ☒ Indoor ☐ Portable ☒ Accessible	Fire Safety: QFI N/A	Env. Health: EHI: N/A
High Adventure	Aquatics ☐ Swimming ☐ Sailing ☒ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide	Target ☒ Archery ☐ Riflery ☐ Other:	Trail Sport ☒ Biking ☐ Horseback ☐ Go Carts ☐ Other:	Adventure ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics	Travel ☒ Day Trips ☐ Overnight Off-site	Other: ☐ ☐ Winter Sports: ☐ ☐	

Findings: This day campsite is located at Holland West Elementary School, in Ottawa County. The facility includes indoor sheltering and camper use areas including the cafeteria, gym, library spaces, and indoor bathrooms. The elementary school outdoor environment includes playground areas, woodlands, open fields, and sport courts. The Holland Hospital Primary Care facility is just under 2 miles from the camp facility. This day campsite meets applicable camp licensing rules.

B. PROGRAM DESCRIPTION

Operation Schedule Period (days, times, season)	Summer Only, 8-weeks of themed camps
Staffing (Adult Staff to Camper Ratio)	1 Adult to 10 Campers maximum.

Training (Staff Training Content and Time)	☒ proper supervision ☒ behavior management ☒ program development for age groups ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

Findings: This day camp program is a nature-based program for children ages 4–16, running mid-June through August. Under the mission of fostering environmental stewardship and hands-on learning, the ODC Network's purpose is to connect children with nature through exploration, creativity, wildlife, and outdoor skills. Activities include trail hikes, wildlife study (pond dipping, bug searches, reptiles and amphibians), nature-inspired arts and crafts, camping skills (compass, fire-building, orienteering), paddling, archery, biking, and cultural/environmental education. The camp experience spans age-specific themes: younger campers enjoy "Little Explorers," "Scales & Slime," and "Wet 'n' Wild," while older children can take part in "Intro to Outdoor Skills," "Camouflage Critters," archery and kayak instruction, "Mad Scientist," and "Duck Stamp" art camps. To ensure a safe and enriching environment, ODC's operator trains all staff in applicable policies and procedures consistent with licensing rules—covering camper safety protocols, wildlife handling, and emergency preparedness. This children's camp delivers an outdoor education and recreation program, empowering youth through experiential learning and fostering a lifelong connection to nature. This day camp meets applicable camp licensing rules.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM and SITE were found to be in substantial compliance with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original SITE and PROGRAM licenses to this day children's camp.

James Vanden Heuvel	James Vanden Heuvel	9/11/2025
Consultant's Signature	Printed Name/Licensing Consultant	Date
D. S. Ramsey	Deondra S. Ramsey	9/12/2025
Approved By:	Printed Name/ Manager	Date

MiLEAP is an equal opportunity employer/program.

Commented [JV1]: @Ramsey, Deondra (MiLEAP) please review and sign. thanks

Commented [DR2R1]: signed