STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

June 17, 2025

Krista Beyer
Parkwood YMCA
2306 Hastlett Road
East Lansing, MI 48823

RE: Application #: CD330419196 & SD330419198
Parkwood YMCA Day Camp
2306 Hastlett Road
East Lansing, MI 48823

Dear Krista:

Attached is the Original Licensing Study Report for the above-mentioned facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, original SITE and PROGRAM licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. If I am not available, and you need to speak to someone immediately, please contact the licensing unit at 517-284-9730.

Sincerely,

James Vanden Heuvel

James Vanden Heuvel, Lead Camp Consultant
Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933
616-901-3730

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CD330419196	Parkwood YMCA Day Camp		01/31/2025		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
(517) 827-9613	2306 Haslett Road		East Lansing	MI	48823
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**	**State**	**Zip**
SD330419198	Parkwood YMCA	2306 Haslett Road	East Lansing	MI	48823
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
(517) 827-9613	Krista Beyer		kbeyer@lansingymca.org		

Is the PROGRAM applicant the same as SITE Applicant/Licensee?
☒ Yes ☐ No

Terms: Gender: Both Capacity: 100
From Age: 3 To Age: 12

PROGRAM Type
☒ Day ☐ Residential ☐ Troop ☐ Travel

SITE Type
☒ New Day Site ☐ New Residential Site
☐ Existing Day Site ☐ Existing Residential Site

METHODOLOGY

01/31/2025	Enrollment
02/04/2025	File Transferred to Field Office
02/05/2025	Inspection Completed On-site
02/06/2025	Written Policies Received for Review
02/12/2025	PSOR on Address Completed with No Findings
03/08/2025	Written Policies Approved
05/06/2025	Recommend License Issuance

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor
- ☒ Acreage: 7.5 acres
- ☒ Water Supply: Public
- ☒ Sewage: Public
- Bodies of Water: ☐ Lake(s) ☐ Pond(s) ☐ River(s) ☐ Pool(s)
- ☒ Other: YMCA Community Center

Indoor
- Sleeping: ☐ Dormitory ☐ Cabins ☐ Tents ☒ None
- Dining: ☐ Dining Hall ☒ Outdoor
- Health Area: ☐ Center ☒ Office ☒ Isolation
- Activity Area(s): ☒ Classrooms ☐ Craft Rooms ☐ Gym ☒ Multipurpose ☒ Indoor pool(s)
- Bathroom(s): ☒ Indoor ☒ Portable ☒ Accessible
- Fire Safety: QFI N/A
- Env. Health: EHI: N/A

High Adventure
- Aquatics: ☒ Swimming ☐ Sailing ☐ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide
- Target: ☐ Archery ☐ Riflery ☐ Other:
- Trail Sport: ☐ Biking ☐ Horseback ☐ Go Carts ☐ Other:
- Adventure: ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics
- Travel: ☒ Day Trips ☐ Overnight Off-site
- Other: ☐ ☐
- Winter Sports: ☐ ☐

Findings: Parkwood YMCA Day Camp is located at 2306 Haslett Rd, East Lansing, Ingham County, MI, adjacent to the YMCA branch building that houses a fitness center, swimming pool, gymnasiums, indoor track, and outdoor field. The camp serves children between the ages of 3-12 years of age, operating weekdays from 7:30 AM–5:30 PM with curbside drop-off/pick-up procedures. Facilities include arts & crafts rooms, indoor and outdoor play areas, adjacent wooded areas suitable for nature exploration, and access to the gyms and pool. The campsite is suitable to host the children's camp program.

B. PROGRAM DESCRIPTION

Operation Schedule Period (days, times, season)	10 weeks, Summer Only.
Staffing (Adult Staff to Camper Ratio)	1 Adult to 10 Campers max.

Training (Staff Training Content and Time)	☒ proper supervision ☒ behavior management ☒ program development for age groups ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

Findings: The Parkwood YMCA Day Camp, located at 2306 Haslett Rd in East Lansing, serves preschool and school aged children. The camp's mission is to foster youth development, healthy living, and social responsibility. The camp provides a structured, safe, and engaging environment where children explore, learn, and build meaningful connections while having fun. Daily activities include arts and crafts, outdoor and indoor games, water play, themed educational experiences (such as nature exploration, science, and cultural awareness), and weekly special events designed to boost confidence and creativity. The overarching purpose of the program is to offer positive mentorship, opportunities for personal accomplishment, and a sense of belonging in alignment with the YMCA's values. This day camp meets applicable camp licensing standards for an original license issuance.

C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM and SITE were found to be in substantial compliance with statute and administrative rules.

RECOMMENDATION

I recommend issuance of an original SITE and PROGRAM licenses to this day children's camp.

James Vanden Heuvel	James Vanden Heuvel	6/17/2025
Consultant's Signature	Printed Name/Licensing Consultant	Date
D. S. Ramsey	Deondra S. Ramsey	7/3/2025
Approved By:	Printed Name/ Manager	Date

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