STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

November 26, 2025

Carla Bos
Hope College, Explore Hope
41 Graves Place
Holland, MI 49422

RE: Application #: CD700419221 and SD700419222
Hope College, Explore Hope Summer Camps
41 Graves Place
Holland, MI 49422

Dear Carla Bos

Attached is the Original Licensing Study Report for the above-mentioned camp. Due to the violations identified during the onsite inspection on 7/21/25, a written corrective action plan was provided and accepted on 7/21/25. Therefore, original day camp and campsite licenses have been issued.

Please review the enclosed documentation for accuracy and contact me with any questions. If I am not available, and you need to speak to someone immediately, please contact the licensing unit at 833-665-8116.

Sincerely,

James VanderHeide

Consultant Name
Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933
616-901-3730

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CD700419221	Hope College, Explore Hope Summer Camps		2/12/2025		
PROGRAM Phone Number	PROGRAM Applicant Address		City	State	Zip
616-395-7924	41 Graves Place		Holland	MI	49422
SITE License Number	SITE Name	Camp SITE Address	City	State	Zip
SD700419222	Hope College, Explore Hope Summer Camps	41 Graves Place	Holland	MI	49422
Camp SITE Telephone	Applicant/Licensee Designee Name		E-Mail		
616-395-7924	Carla Bos		bosc@hope.edu		

Is the PROGRAM applicant the same as SITE Applicant/Licensee?
☒ Yes ☐ No

Terms: Gender: Both Capacity: 250
From Age: 5 To Age: 18

PROGRAM Type
☒ Day ☐ Residential ☐ Troop ☐ Travel

SITE Type
☒ New Day Site ☐ New Residential Site
☐ Existing Day Site ☐ Existing Residential Site

METHODOLOGY

02/12/2025	Enrollment
03/26/2025	PSOR on Address Completed-No Findings
07/21/2025	Inspection Completed-Onsite
07/21/2025	Inspection in Sub Compliance
07/21/2025	Corrective Action Plan Requested and Due by 08/05/2025
07/21/2025	Corrective Action Plan Received
11/18/2025	Corrective Action Plan Approved
11/18/2025	Recommend License Issuance

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

Outdoor
☒ Acreage: ☒ Water Supply: public ☒ Sewage: public
Bodies of Water: ☐ Lake(s) ☐ Pond(s) ☐ River(s) ☐ Pool(s)
☒ Other: college Campus

Indoor
Sleeping: ☐ Dormitory ☐ Cabins ☐ Tents ☒ None
Dining: ☐ Dining Hall ☒ Outdoor
Health Area: ☐ Center ☒ Office ☒ Isolation
Activity Area(s): ☒ Classrooms ☐ Craft Rooms ☐ Gym ☒ Multipurpose ☐ Indoor pool(s)
Bathroom(s): ☒ Indoor ☐ Portable ☒ Accessible
Fire Safety: **NA**
Env. Health: **NA**

High Adventure
Aquatics: ☐ Swimming ☐ Sailing ☐ Canoe/kayak ☐ Waterskiing ☐ Tubing ☐ Waterslide
Target: ☐ Archery ☐ Riflery ☐ Other:
Trail Sport: ☐ Biking ☐ Horseback ☐ Go Carts ☒ Other:
Adventure: ☐ Low Obstacle ☐ High Ropes ☐ Rappelling ☐ Climbing ☐ Zipline ☐ Gymnastics
Travel: ☐ Day Trips ☐ Overnight Off-site
Other: ☐ ☐
Winter Sports: ☐ ☐

Findings: This day camp site is at Hope College, located in Ottawa County in Holland, MI. The campsite offers its programs through the K-12 outreach program, ExploreHope, through the Center for Exploratory Learning. The program is located in Van Zoeren Hall (41 Graves Place, Room 249) on the college campus. This day campsite includes outdoor spaces located at Van Zoeren Hall and access to campus outdoor areas like trails, open fields, and other natural areas. The day campsite utilizes indoor classrooms, theatre area, and multipurpose areas for academic exploration scheduled times, science, and stem activities. The campers have access to bathrooms within Van Zoeren Hall. This campsite is suitable for hosting a children's camp.

B. PROGRAM DESCRIPTION

Operation Schedule Period (days, times, season)	Summer only, 7 weeks
Staffing (Adult Staff to Camper Ratio)	1 Adult to no more than 10 Campers
Training (Staff Training Content and Time)	☒ proper supervision ☒ behavior management ☒ program development for age groups ☒ child protection ☒ plans for emergencies, rain, and regular camp operations. Proposed Staff Training Hours (3 hours per week of service): ☒Yes ☐No

Findings: ExploreHope is a K-12 outreach initiative of Hope College that provides hands-on, inquiry-based camps in science, engineering, mathematics and the arts for children and youth in West Michigan. The mission of ExploreHope is to expand learning opportunities that complement in-classroom goals, engage students in meaningful experiential activities, and offer pre-professional experience to Hope College students as they serve as mentors and leaders. ExploreHope is operated and staffed by Hope College and the program ensures that staff are trained in applicable policies and procedures consistent with licensing rules. Through these programs, participants develop creativity, critical thinking, collaboration and real-world problem-solving skills while benefiting from a safe, structured, and mission-driven environment.

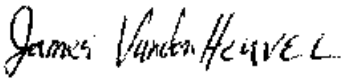
C. RULE/STATUTORY VIOLATIONS

The camp PROGRAM were found to be in substantial compliance with statute and administrative rule except the following:

APPLICABLE RULE	
R400.11109	**Staff**
	(7) A camp shall maintain a personnel record, collected before initial assignment, for each staff member, except medical professionals whose employing organization subcontracts with the camp to provide medical services and that already requires clearances and maintains a personnel file containing all required documentation and that may be reviewed at the employer's site. The record shall include all of the following information: **(e) A record of any criminal convictions other than minor traffic violations, including at least 1 of the following:** **(i) Documentation from the Michigan State Police or the equivalent law enforcement agency from the state, Canadian province, or other country where the person usually resides.** **(ii) Documentation from an entity accessing either Michigan State Police records or equivalent law enforcement agency records in the state. Canadian province, or other country where the person usually resides.** **(iii) International staff clearances provided by recognized international programs such as International Camp Counselor Program, Camp America, Camp Counselors USA, Camp USA, Summer Camp USA, or approved equivalent shall be determined to meet the requirement of subdivisions (i) or (ii) or (f) of this subrule.** **(iv) If the employee has criminal convictions, the licensee or designee shall complete a written evaluation of the convictions that addresses the nature of the conviction, the length of time since the conviction, and the relationship of the conviction to the regulated activity to determine whether the prospective employee complies with subrule (6) of this rule.** **(f) Documentation from the Michigan Department of Human Services, the equivalent state or Canadian provincial agency, or equivalent agency in the country where the person usually resides, that any staff person age 21 or over has not been determined to be a perpetrator of child abuse or child neglect.**
Findings: The camp did not have all staff completing background checks (ICHAT) and central registry checks.	
R400.11119	**Health services policy**
	(2) A camp shall establish the health service policy in consultation with, and reviewed annually by, a licensed physician.
Findings: The camp operator did not have a physician review or develop in consultation the health services policy.	

RECOMMENDATION

An acceptable written corrective action plan was submitted on 7/21/25, I recommend issuance of an original SITE and PROGRAM licenses to this day children's camp.

	James Vanden Heuvel	11/18/2025
Consultant's Signature	Printed Name/Licensing Consultant	Date
	Deondra S. Ramsey	11/26/2025
Approved By:	Printed Name/ Manager	Date

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