STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

January 20, 2026

Kristen Graham
Lake Superior State University
650 W. Easterday Ave
Sault Sainte Marie, MI 49783

RE: Application #: CD170418606 and SD170418607
LSSU Superior Edventures
650 W. Easterday Ave
Sault Sainte Marie, MI 49783

Dear Kristen Graham

Attached is the Original Licensing Study Report for the above referenced camp. Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days. Failure to submit an acceptable corrective action plan will result in disciplinary action.

Please review the enclosed documentation for accuracy and contact the Camp Licensing Unit with any questions at 833-665-8116.

Sincerely,

Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933
Mileap-camps@michigan.gov

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Application Date		
CD170418606	LSSU Superior Edventures		6/10/2024		
PROGRAM Phone Number	PROGRAM Applicant Address		City	State	Zip
906-635-2673	650 W. Easterday Ave		Sault Sainte Marie	MI	49783
SITE License Number	SITE Name	Camp SITE Address	City	State	Zip
SD170418607	Lake Superior State University	650 W. Easterday Ave	Sault Sainte Marie	MI	49783
Camp SITE Telephone	Applicant/Licensee Designee Name		E-Mail		
906-635-2763	Kristin Graham		kraham4@lssu.edu		

PROGRAM Type	SITE Type	Licensee
Day Camp	New Day Campsite	Camp and Campsite Licensee

METHODOLOGY

6/10/2024	Enrollment
1/06/2026	PSOR on Address Completed
Pending	Policies/Procedures Approved
6/25/2024	Pre-operational Onsite Completed (as applicable)

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

OUTDOOR	INDOOR	HIGH ADVENTURE
Acreage: 45 acres Water Supply: Public System Sewage: Public System Bodies of Water:None Closest Hospital: 1-5 miles Other: University Campus	Sleeping: None Dining:Dining Hall Health Area:Office Bathrooms: Indoor QFI: Not Applicable EHI:Not Applicable	High Adventure Activities Offered: * Swimming, climbing wall, traveling groups

Findings: This day campsite is located within Chippewa County at Lake Superior State University (LSSU). The day campsite operates at the university campus and has access to indoor shelter space within the academic building at the athletic complex.

B. PROGRAM DESCRIPTION

Staff Training Plan	AGE GROUP	CAPACITY	GENDER	OPERATIONAL SEASON
Approved	From:6 To: 18	60	BOTH	SUMMER ONLY

Findings: This day camp titled “LSSU Kids Camp” includes summer enrichment activities to promote learning new skills, teamwork, inclusion, and having fun. The camp includes thematic sessions by age group with opportunities for school aged through high school.

C. RULE/STATUTORY VIOLATIONS

The children’s day camp and campsite were found to be in violation of the following statutes and administrative rules:

APPLICABLE RULE	
R 400.11109	**Staff.**
	(7) A camp shall maintain a personnel record, collected before initial assignment, for each staff member, except medical professionals whose employing organization subcontracts with the camp to provide medical services and that already requires clearances and maintains a personnel file containing all required documentation and that may be reviewed at the employer’s site. The record shall include all of the following information: **(d) Three statements of positive reference that are obtained before staff assignment and that are from persons unrelated to the staff member.**

Findings: Could not provide proof of 3-positive references for each staff reviewed. They had one reference on file for each staff member and did not have a way to document that the references were checked. Director made note to include this for all staff for 2026 camp season.	
APPLICABLE RULE	
R 400.11113	**Behavior Management.**
	(3) A camp shall include in the policy a statement that a camper shall not be deprived of food or sleep; shall not be placed alone without staff supervision, observation, and interaction; or shall not be subjected to hazing ridicule, threat, corporal punishment, excessive physical exercise, or excessive restraint.
Findings: Need to add policy statement from section (3) of Behavior Management rule.	
R 400.11119	**Health Services Policy**
	(2) A camp shall establish the health service policy in consultation with, and reviewed annually by, a licensed physician.
Findings: Health service policy was not reviewed annually by licensed physican. Camp director has made a note to fix this for 2026 season.	
R 400.11121	**Health care staff; day camp.**
	Rule 121. (1) A day camp that has less than 20% of its campers with disabilities shall have, at a minimum, an agreement for the provision of emergency medical services with the local emergency services provider or EMT that is within a 5-minute response time, or employ a health officer, as defined in R 400.11122 (1) and (3), who is on duty at the camp during all hours there are campers present.
Findings: Camp did not have agreement with local emergency services or have health officer on site. Camp director will be speaking to local emergency services for the 2026 season, as they are very close to camp.	
R 400.11302	**Applicability; Environmental Health Inspections**
	(1) This part applies to campsites used by campers in adult foster care camps and children's residential camps and children's day camps that have private water or sewer systems or prepare meals for campers. **(2) All residential campsites shall have an environmental health inspection completed on an annual basis by the local health authority unless greater frequency is indicated by the health authority.**
Findings: Camp utilizes the university dining hall for day camp lunches. Did not have annual EHI reports to provide during inspection.	

RECOMMENDATION

Upon receipt of an acceptable Corrective Action Plan, I recommend issuance of original day camp and campsite licenses.

Approval:	Signature	Printed Name	Date
Consultant:	James VandenHeuvel	James Vanden Heuvel	1/6/2026
Manager:	D S Ramsey	Deondra S. Ramsey	1/20/2026

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