STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

4/6/2026

Emily Stevens
City of Lansing, Parks and Recreation
200 N. Foster Ave.
Lansing, MI 48912

RE: License #: CD330308566 and SD330308567
Gier Community Center Kids Camp
2400 Hall Street
Lansing, MI 48906

Dear Emily Stevens:

Attached is the Addendum to the Original Licensing Study Report for the above-mentioned facility.

Please review the enclosed documentation for accuracy and contact me with any questions. If I am not available and you need to speak to someone immediately, please contact the Camp Licensing Unit at 833-665-8116 or at MiLEAP-Camps@Michigan.gov.

Sincerely,

James Vanden Heuvel

James Vanden Heuvel, Lead Camp Consultant
Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933
616-901-3730

enclosure

MICHIGAN DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License #:	CD330308566 SD330308567
Licensee Name:	City of Lansing Parks and Recreation
Licensee Address:	200 N. Foster Ave, Lansing, MI 48912
Licensee Telephone #:	517-483-4233
Administrator:	Emily Stevens
Name of Facility:	Gier Community Center Kids Camp
Facility Address:	2400 Hall Street Lansing, MI 48906
Facility Telephone #:	517-483-4313
Capacity:	85
Program Type:	CAMP and CAMPSITE – DAY

II. Purpose of Addendum

The City of Lansing, Parks and Recreation manager of leisure services, Ms. Stevens requested a children's camp and campsite capacity change from 60 campers to 85 campers.

III. Methodology

06/03/2025	Contact-Document Received
06/11/2025	Inspection Completed-Onsite
04/06/2026	Licensing File Review

IV. Description of Findings and Conclusions

On 6/3/2025, the department received a request from manager of leisure services, Emily Stevens requesting a capacity increase from the 60 campers listed on both the program and site license to 85 campers.

On 6/11/2025, I conducted an onsite inspection at the facility to review the designated indoor spaces, outdoor spaces, and bathrooms available for the children's camp program and campsite. The inspection revealed the facility to be a a community center owned and operated by the City of Lansing, parks and recreation. The building includes multi-use spaces for community programs. The outdoor environment includes a spacious city park with open fields, sport fields, BMX track, and playground structure. The designated indoor space includes community multipurpose room measuring 1108 sq/ft, game room at 630 sq/ft, music room at 969 sq/ft, gym at 6400 sq/ft. The facility has indoor bathrooms supporting the capacity goal.

On 4/6/26, I reviewed the Bureau Information Tracking System (BITS) licensing record. The listed capacity of the camp license (CD330308566) and the campsite license (SD330308567) was 60. The indoor space, bathrooms, and outdoor environment supports the increased capacity according to the standards of 35 sq/ft per camper indoor shelter, 75 sq/ft per camper suitable outdoor environment, and bathrooms according to R400.11307.

V. Recommendation

I recommend the capacity terms of this license to be modified from 60 to the approved capacity of 85 campers.

James Vanden Heuvel 4/6/2026

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James Vanden Heuvel Date
Lead Licensing Consultant