DEEMED CAMP LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

PROGRAM License Number	PROGRAM (Camp) Name	Inspection Date	Inspection Type		
CR280200819	YMCA Camp Arbutus Hayo-Went-Ha	2026-06-29	Renewal		
PROGRAM Licensee Mailing Address		**City**		**State**	**Zip**
919 N. East Torch Lake Drive		Central Lake		MI	49622
SITE License Number	**SITE Name**	**Accrediting Body:**	**Licensee the Same?**		
SR280200066	YMCA Camp Arbutus Hayo-Went-Ha	American Camping Association (ACA)	Yes		
SITE Address		**City**		**State**	**Zip**
1380 East Arbutus Lake Road		Traverse City		MI	49696

PROGRAM/SITE Affiliated Person with whom the LSR findings were shared.	Comprehensive Clearance on File (MCL 722.115c)	E-MAIL
Mackenzie Morrison	Yes	mmorrison@hayowentha.org

GENERAL PROVISIONS (PART 1)

The listed rules below are summary statements. For the complete text of the rule go to licensing rules for Children's and Adult Foster Care Camps.[R400.11101-R400.11413]	RATING
R 400.11105 Variance from rules; Parts 1,2,3, and 4.	Not Applicable
A variance from an administrative rule including any conditions under which the variance was granted, is in effect and followed.	
Findings: Casey Maguire, ARC Lifeguard, Expires: 6/5/2028	
R 400.11102 Deemed Status.	Compliant
(1) Evidence exists that the camp is currently accredited. (2) Camp has requested deemed status and has submitted verification of accreditation and is on a regular license.	
Findings:	
R 400.11109 Staff.	Compliant
(4) If the camp director is away from the operation for more than 12 hours, the person who is left in charge meets all the requirements of subpart (2) of this rule.	
(7) Personnel records include all the required information: Name, Position Documentation, Work History, References (3), Conviction record, and if needed, Central Registry.	Camp Staff Size: 101
(Sample size: minimum 5 for a camp staff less than 50 and minimum of 10 for a camp staff of 50 or more, if camp staff is less than 5 then all staff files must be reviewed)	Files Reviewed: 11
(8) Written job descriptions, which include all the required information, exist for each staff classification covered, and staff members have received a copy of their job description.	
Findings:	
R 400.11122 Health care staff: residential; troop; travel camp	Compliant
(1) The health officer has current CPR certification. (2) A health officer is on duty or in residence at the camp. (3) The health officer is on duty and properly licensed or certified. (4) A person who is licensed in another state or Canadian province as a physician, physician's assistant, nurse, or EMT is deemed to meet the requirements of subrules (3) and (4) of this rule.	
Findings: Ahley Johnson, EMT; National EMS: #E4102468; Expires: 03/31/2028	
R 400.11147 Reporting changes or cancellations to department.	Compliant
A change or cancellation is reported by the licensee to the department.	
Findings:	
R 400.11149 Site; emergency procedures; plans; use of facilities; equipment; fire drills.	Not Compliant
(1) The site and facilities of the camp do not present a fire, health or safety hazard. (2) Written procedures for response to potential emergencies and disasters have been established. (3) The camp uses a campsite and facilities which comply with these administrative rules. (4) Equipment used in the camp is in good repair and is safe for campers. (5) Fire safety orientations are conducted for each new group of campers and written record maintained for the season.	
Findings: CAP needed: (1) Both Health Center Entry doors to the examination room containing all medications and equipment were unlocked allowing free access to the Health Center . Consultation: "The Deli" fire extinguisher needs to be labeled with an expiration date (new extinguisher.) Disinfectant is missing from "The Deli" to clean surfaces.	

FIRE SAFETY (PART 2)

R 400.11201 Applicability: **QFI Inspection Date:** 2025-05-30 (Completed within two-year period)	**Rating:** A-Rated	Compliant
Findings: James Hall		
R 400.11227 Occurrence of fire. (Upon review, all applicable reportable fire incidents were reported to the department and all incident reports since last onsite were reviewed as part of this inspection).		Compliant
Findings:		

ENVIRONMENTAL HEALTH AND SAFETY (PART 3)

R 400.11302 Applicability **EHI Inspection Date:** 2025-07-22 (Completed within one-year period)	**Rating:** A-Rated	Compliant
Findings:		

HIGH ADVENTURE ACTIVITIES (PART 4)

High Adventure Activity means “a camp program that requires specially trained staff or special safety precautions to reduce the possibility of an accident.” [R400.11401(1)]

High Adventure Activities Offered and Responsibility for Operation

Boating	SITE	Archery	SITE
Sailing	SITE	Riflery	N/A
Canoeing/Kayaking	SITE	Cycling	SITE
Swimming	SITE	Backcountry Camping	SITE
Wading	SITE	Obstacle Course (Low)	SITE
Water-Skiing	N/A	Rappelling/Climbing	SITE
Waterslide	N/A	High Ropes Course	SITE
Go Carts	N/A	Zipline	SITE
Travel Groups	N/A	Horseback Riding	N/A
Aquatic Inflatables	SITE	Ground Inflatables	N/A

Other:

	RATING
R 400.11401 High adventure activities; definition, written statement; adult activity leader.	Not Compliant

(1) The camp has accurately identified all high adventure activities that meets the definition of “high adventure activity”.
(2) Develop and assure adherence to a written program statement covering all the following:
  (a) Activity leader training and experience qualifications
  (b) Specific staff-to-camper ratio appropriate to the activity
  (c) Classification and limitations for camper participation
  (d) Arrangement, maintenance, and inspection of the activity area
  (e) Appropriate equipment and inspection and maintenance
  (f) Safety precautions
(3) Conducted by an adult activity leader who has training or experience in conducting the activity.

Findings: CAP ON SITE: Reach device in storage shed next to waterfront. Camp Director pulled it out of shed and placed it on the dock. CAP ON SITE: Throwing Assist device in storage shed. Camp Director pulled it out of the shed and placed it on the dock area. CAP NEEDED: Backboard was missing its three straps. Backboard was not initially available to be used. CAP NEEDED: Water inflatables need a section on the buddy board identifying those individuals in that area. CAP NEEDED: Stand Up Paddleboards need a sign in/sign out system for that adventure activity. CAP NEEDED: Sailing and Canoeing do not have an accounting system to determine who is participating in the activity at any given point in time. CONSULTATION: Move the swim line in the blue area so that the campers enter into the blue area by going down the ladder and do not have to swim under the swim line to enter the blue area.

R 400.11405 Certified aquatic supervisor.	Compliant

(1) The aquatic supervisor is an adult, properly trained and certified, responsible for the enforcement of safety rules and procedures governing all aquatic activity and be present during all aquatic activity.
(2) The number of aquatic supervisors needed for an aquatic activity shall be 1 certified aquatic supervisor for up to 50 campers. For more than 50 campers, an additional certified aquatic supervisor is required.
(3) Camps using MDEQ licensed public swimming pools shall verify the pool is currently licensed and in compliance with MDEQ standards for lifeguards. The camp is responsible for complying with R400.11111(number of staff) to ensure adequate supervision of campers. If pool not required to have lifeguards by MDEQ, the camp follows the standards for aquatic supervisors in subrule (2).
(4) Certified aquatic supervisor is appropriate certified as specified in the high adventure statement for each aquatic activity and standards adopted by reference R400.11103.
(5) The aquatics staff is not engaged in any activity that distracts them from their duties.

Findings: Casey Maguire, ARC Lifeguard, Expires: 6/5/2028

AREAS OF NON-COMPLIANCE/CORRECTIVE ACTION PLAN

Areas of non-compliance notated on this report as violations, require a corrective action plan (CAP). Violations requiring a written corrective action plan are noted within the report. If you fail to submit an acceptable corrective action plan, disciplinary action may result. The written corrective action plan is due 15 days from the date this inspection report was sent and must include the following:

- How compliance with each rule will be achieved.
- Identification of who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible designee and a date.

Additional Comments:

All areas marked not in compliance require a Corrective Action Plan (CAP). The CAP is due within 15 days from the sending of this report or no later than July 20, 2026. The CAP should be completed on the CAP template form attached to this email. The CAP should be emailed to David Martin at martind32@michigan.gov. Areas marked CAP on SITE do not require a written CAP. If you have any questions, please contact David Martin

RECOMMENDATION

Based on the findings of this inspection:

Contingent upon receipt of acceptable written CAP, I recommend license issuance.

Consultant Name	Telephone Number	Date Report Sent
David Martin	(989) 370-9334	2026-07-05

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