STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

08/31/2026

Karl Haye
City of Mount Clemens
1 Crooker Blvd.
Mount Clemens, MI 48043

RE: License #:	CD500420321 and SD500420322 Mount Clemens Summer Day Camp 58 Orchard Street Mount Clemens, MI 48043

Dear Karl Haye

Attached is the Original Licensing Study Report for the above-mentioned camp. Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days. Failure to submit an acceptable corrective action plan will result in disciplinary action.

Please review the enclosed documentation for accuracy and contact the Camp Licensing Unit with any questions at 833-665-8116.

Sincerely,

Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933
MiLEAP-Camps@Michigan.gov

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Enrollment Date		
CD500420321	Mount Clemens Summer Day Camp		02/19/2026		
PROGRAM Phone Number	**PROGRAM Applicant Address**		**City**	**State**	**Zip**
(586)469-6800	1 Crooker Blvd		Mount Clemens	MI	48043
SITE License Number	**SITE Name**	**Camp SITE Address**	**City**	**State**	**Zip**
SD500420322	Cairns Community Center	58 Orchard Street	Mount Clemens	MI	48043
Camp SITE Telephone	**Applicant/Licensee Designee Name**		**E-Mail**		
586) 469-6800	Karl Haye		khaye@mountclemens.gov		

METHODOLOGY

02/19/2026	Enrollment
02/19/2026	PSOR on Address Completed
07/20/2026	Inspection Completed
07/20/2026	Inspection in Sub Compliance

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

OUTDOOR	INDOOR	HIGH ADVENTURE
Acreage: 6 acres Water Supply: Public System Sewage: Public System Bodies of Water: None Closest Hospital: 6-10 miles Other:	Sleeping: None Dining: Outdoor Health Area: Office Bathrooms: Indoor QFI: Not Applicable EHI: Not Applicable	High Adventure Activities Offered: traveling groups

Findings: The Mount Clemens Summer Day Camp operates at the Cairns Community Center, 58 Orchard Street in Mount Clemens, Macomb County, Michigan. The community-based day camp serves children in grades 1–6 and uses the Cairns Community Center as its primary program facility, providing an indoor setting for supervised recreational and educational activities. The site includes classroom spaces, multipurpose gym, playground, courts, and open fields. The nearest hospital is McLaren Macomb Hospital. This campsite is meets applicable administrative rules and is suitable to host licensed day camps.

B. PROGRAM DESCRIPTION

Staff Training Plan	AGE GROUP	CAPACITY	GENDER	OPERATIONAL SEASON
Approved	From: 5 To: 12	50	BOTH	SUMMER ONLY

Findings:Mount Clemens Recreation Summer Camp is a day camp program operated by the City of Mount Clemens Recreation Department at the Cairns Community Center for children ages 6–12. The program's purpose is to provide children with a structured, engaging summer recreation experience that supports learning, creativity, physical activity, and positive social interaction. Camp activities include art, science, reading, open gym, and field trips, with snacks provided during the program.

C. RULE/STATUTORY VIOLATIONS

This children's day camp and campsite were found to be in violation of the following statute and administrative rules:

APPLICABLE RULE	
R400.11109	**Staff**
	(7) A camp shall maintain a personnel record, collected before initial assignment, for each staff member, except medical professionals whose employing organization

	subcontracts with the camp to provide medical services and that already requires clearances and maintains a personnel file containing all required documentation and that may be reviewed at the employer's site. The record shall include all of the following information: **(d) Three statements of positive reference that are obtained before staff assignment and that are from persons unrelated to the staff member.** **(f) Documentation from the Michigan Department of Human Services, the equivalent state or Canadian provincial agency, or equivalent agency in the country where the person usually resides, that any staff person age 21 or over has not been determined to be a perpetrator of child abuse or child neglect.**
Findings: The camp did not collect three statements of positive reference before staff assignment. In addition, the camp did not complete central registry checks on all staff 21 and older.	
APPLICABLE RULE	
R400.11149	**Site; emergency procedures; plans; use of facilities; equipment; fire drills.**
	(5) A camp shall conduct a fire safety orientation for each new group of campers within 48 hours of arrival. The orientation shall include the sounding of the fire alarm and identification of means of egress including exit locations in any camper occupied building where the exits are not readily visible. A camp shall maintain for the season a written record of orientations.
Findings: The camp did not maintain a log of fire safety orientations.	
APPLICABLE RULE	
R400.11401	**High adventure activities; definition, written statement; adult activity leader.**
	(1) As used in this rule, "high adventure activity" means a camp program that requires specially trained staff or special safety precautions to reduce the possibility of an accident. Programs in this category include, but are not limited to, the following: **(h) Traveling groups.** **(2) For high adventure activities identified in subrule (1) of this rule, and for any activity identified by the licensee as a high adventure activity, the licensee shall develop and assure adherence to a written program statement that covers all of the following:** **(a) Activity leader training and experience qualifications.** **(b) Specific staff-to-camper ratio appropriate to the activity.** **(c) Classifications and limitations for camper participation.** **(d) Arrangement, maintenance, and inspection of the activity area.** **(e) Appropriate equipment and the inspection and maintenance of the equipment.** **(f) Safety precautions.**
Findings: The camp did not have a high adventure statement for field trips (traveling groups).	

RECOMMENDATION

Upon submission of an acceptable written corrective action plan, I recommend issuance of original issuance of children's day camp and campsite license.

Approval:	Signature	Printed Name	Date
Consultant:	James VandenHeuvel	James Vanden Heuvel	8/26/2026
Manager:	D S Ramsey	Deondra S. Ramsey	8/27/2026