STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL

LANSING

GRETCHEN WHITMER
GOVERNOR

BEVERLY WALKER-GRIFFEA
DIRECTOR

09/15/2026

Peter Dettlinger
University Liggett School
1045 Cook Road
Grosse Pointe Woods, MI 48236

RE: License #:	CD820420601 and SD820420714 University Liggett School Day Camp 1045 Cook Road Grosse Pointe Woods, MI 48236

Dear Peter Dettlinger

Attached is the Original Licensing Study Report for the above-mentioned camp. Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days. Failure to submit an acceptable corrective action plan will result in disciplinary action.

Please review the enclosed documentation for accuracy and contact the Camp Licensing Unit with any questions at 833-665-8116.

Sincerely,

Camp Licensing Unit
105 W. Allegan St. 2nd Floor
Lansing, MI 48933
MiLEAP-Camps@Michigan.gov

CAMP ORIGINAL LICENSING STUDY REPORT

Michigan Department of Lifelong Education, Advancement, and Potential

IDENTIFYING INFORMATION

PROGRAM License Number	PROGRAM (Camp) Name		Enrollment Date		
CD820420601	University Liggett School Day Camp		04/27/2026		
PROGRAM Phone Number	PROGRAM Applicant Address		City	State	Zip
(313) 884-4444	1045 Cook Road		Grosse Pointe Woods	MI	48236
SITE License Number	SITE Name	Camp SITE Address	City	State	Zip
SD820420714	University Liggett School	1045 Cook Road	Grosse Pointe Woo	MI	48236
Camp SITE Telephone	Applicant/Licensee Designee Name		E-Mail		
(313) 884-4444	Peter Dettlinger		pbdettlinger@uls.org		

METHODOLOGY

04/27/2026	Enrollment
05/21/2026	PSOR on Address Completed
07/30/2026	Inspection completed
07/30/2026	Inspection in Sub Compliance

DESCRIPTION OF FINDINGS

A. SITE DESCRIPTION

OUTDOOR	INDOOR	HIGH ADVENTURE
Acreage: 11.5 acres Water Supply: Public System Sewage: Public System Bodies of Water: Pool(s) Closest Hospital: 1-5 miles Other: Private school	Sleeping: None Dining: Outdoor Health Area: Office Bathrooms: Indoor QFI: Not Applicable EHI: Not Applicable	High Adventure Activities Offered: Swimming and archery

Findings: This day campsite is located at the University Liggett Elementary School building in Grosse Pointe. The campus includes a private k-12 school system with sport facilities, outdoor swimming pools, tennis courts, open fields, temporary archery range. The indoor shelter environment includes classrooms, multipurpose rooms, and bathrooms. The summer day camp program utilizes the indoor and outdoor environments. The nearby hospital is Henry Ford St. Johns Hospital.

B. PROGRAM DESCRIPTION

Staff Training Plan	AGE GROUP	CAPACITY	GENDER	OPERATIONAL SEASON
Approved	From: 3 To: 13	165	BOTH	SUMMER ONLY

Findings:University Liggett School operates ULS Day Camp, sports camps, and specialty camps, consistent with the school's mission of "inspiring lives of purpose through education grounded in a spirit of discovery." The program's purpose is to provide children with a safe, engaging summer experience that promotes curiosity, creativity, skill development, teamwork, friendship, and personal growth. ULS Day Camp provides traditional activities including swimming, archery, tennis and other sports, performing arts, outdoor adventure, science and nature, innovation and technology, and organized all-camp activities.

C. RULE/STATUTORY VIOLATIONS

This children's day camp and campsite were found to be in violation of the following statute and administrative rules:

R 400.11107	**Written policies, procedures, program statements, or plans; review**
	All written policies, procedures, program statements, or plans required by these administrative rules shall be available for review by the public. Inquiries from a parent or guardian of a camper shall be handled by the licensee in a prompt and responsive manner.

Findings: the camp did not have all the written policies available for review onsite. A written corrective action plan is required.	
R 400.11109	**Staff.**
	(7) A camp shall maintain a personnel record, collected before initial assignment, for each staff member, except medical professionals whose employing organization subcontracts with the camp to provide medical services and that already requires clearances and maintains a personnel file containing all required documentation and that may be reviewed at the employer's site. The record shall include all of the following information: **(a) Name.** **(b) Documentation of compliance where the position occupied has experience or education requirements specified by an administrative rule.** **(c) Prior work history, including camp experience.** **(d) Three statements of positive reference that are obtained before staff assignment and that are from persons unrelated to the staff member.** **(e) A record of any criminal convictions other than minor traffic violations, including at least 1 of the following:** **(i) Documentation from the Michigan State Police or the equivalent law enforcement agency from the state, Canadian province, or other country where the person usually resides.** **(ii) Documentation from an entity accessing either Michigan State Police records or equivalent law enforcement agency records in the state. Canadian province, or other country where the person usually resides.** **(iii) International staff clearances provided by recognized international programs such as International Camp Counselor Program, Camp America, Camp Counselors USA, Camp USA, Summer Camp USA, or approved equivalent shall be determined to meet the requirement of subdivisions e(i) or (ii) or (f) of this subrule.** **(iv) If the employee has criminal convictions, the licensee or designee shall complete a written evaluation of the convictions that addresses the nature of the conviction, the length of time since the conviction, and the relationship of the conviction to the regulated activity to determine whether the prospective employee complies with subrule (6) of this rule.**
Findings: The camp did not have employee files available for review during the onsite inspection. The camp did not have a current staff roster and could not produce staff personnel records for the requested inspection. The camp did have central registry files on camp staff. However, applications, references, and criminal background checks were not able to be reviewed. A written corrective action plan is required.	
R 400.11115	**Child and adult protection plan.**
	(1) A camp shall develop and follow a written plan to assure compliance with 1975 PA 238, MCL 722.621 and known as the child protection law, and sections 11 to 11f and 14 of 1939 PA 280, MCL 400.11 to 400.11f and 400.14, and known as the adult protection law. **(2) The plan shall cover all of the following areas:** **(a) Reporting responsibilities.** **(b) Confidentiality.** **(c) Separation of an alleged perpetrator from campers until the incident is resolved, until the threat is removed, or as long as necessary to protect the safety and welfare of the campers.**
Findings: The camp did not have “confidentiality” or “separation of an alleged perpetrator” written within the child protection plan. A written corrective action plan is required.	
R 400.11117	**Camper records.**
	(3) A camp shall develop and follow a written plan to assure that a camper is not released into the custody of another person without a written statement of permission from the authorized person. The plan shall include all of the following information: **(a) When the camper is to be released.** **(b) Where the camper release is to occur.** **(c) How the release will occur.**

	(d) To whom the camper is to be released.
Findings: The camp did have a written release plan including all the items required. A written corrective action plan is required.	
R 400.11125	**Health requirements for staff.**
	A camp shall maintain a health history statement for each staff member. A camp shall maintain and safeguard any health information received in a manner consistent with the confidentiality requirements of 1973 PA 116 for children and their families and 1979 PA 218 for adult foster care residents.
Findings: The camp did not have health history statements for each staff member. A written corrective action plan is required.	
R 400.11401	**High adventure activities; definition, written statement; adult activity leader.**
	(1) As used in this rule, "high adventure activity" means a camp program that requires specially trained staff or special safety precautions to reduce the possibility of an accident. Programs in this category include, but are not limited to, the following: **(a) Target sports.** **(2) For high adventure activities identified in subrule (1) of this rule, and for any activity identified by the licensee as a high adventure activity, the licensee shall develop and assure adherence to a written program statement that covers all of the following:** **(a) Activity leader training and experience qualifications.** **(b) Specific staff-to-camper ratio appropriate to the activity.** **(c) Classifications and limitations for camper participation.** **(d) Arrangement, maintenance, and inspection of the activity area.** **(e) Appropriate equipment and the inspection and maintenance of the equipment.** **(f) Safety precautions.** **(3) High adventure activities shall be conducted by an adult activity leader who has training in conducting the activity.**
Findings: The archery instructor did not have specific training in conducting the activity. The high adventure activity for archery needs to outline the applicable training of the leader and the leader needs to have the training required. A written corrective action plan is required.	

RECOMMENDATION

Upon submission of an acceptable written corrective action plan, I recommend issuance of original issuance of children's day camp and campsite license.

Approval:	Signature	Printed Name	Date
Consultant:	James VandenHeuvel	James Vanden Heuvel	9/15/2026
Manager:	D.S. Ramsey	Deondra S. Ramsey	9/15/2026